Rebel Royalty Elections 2018

Filing Packet Due
Friday, September 28th, 2018 at 5:00 PM
SIA/CSUN Office, Student Union 316

Questions?
Contact Director of Elections & Operations
Madeline Gassmann
Madeline.Gassmann@unlv.edu

Office: 702-895-3645
Cell: 860-977-0089

This packet must be TIME-STAMPED, completed and submitted to the Director of Elections & Operations, Madeline Gassmann, Student Union 316, by no later than September 28th, 2018 at 5:00 PM

Office of the CSUN Director of Elections & Operations Madeline Gassmann · University of Nevada, Las Vegas
4505 S. Maryland Parkway · Box 452009 · Las Vegas, Nevada 89154-2009
Dear Potential Homecoming Royalty Candidate,

Congratulations of starting your exciting journey towards Homecoming Royalty! UNLV Homecoming has been a tradition since 1966, and by becoming UNLV Scarlet or Grey, you will become a part of history too! Please take a moment to read this letter as it addresses some frequently asked questions about Rebel Royalty Court.

How do I become part of the court? You apply! Teams and student organizations may submit up to 2 representatives, regardless of gender, to the Homecoming Court Selection Process. Candidates will not be king or queen candidates; they will be Rebel Royalty Candidates.

What is a “Scarlet” and “Gray” and a “Rebel Royalty Court”? The UNLV Scarlet and Gray are the top two Rebel Homecoming Court Candidates (formerly referred to as King and Queen). Additionally, we call the top 10 finalists Rebel Royalty Court, instead of Homecoming Court. We select 10 finalists (based on a combination of the completed filing packet and interviews) to represent UNLV as the Rebel Royalty Court. These 10 finalists will earn points throughout Homecoming Week by participating in UNLV’s Homecoming Week events.

Do I get to pick my crown if I win? Of course! At crowning, each winner will have the option of choosing a tiara or crown. (We will have two of each so that each winner gets the same options.) In the event of a tie of more than 2 finalists, the top 2 winners will be chosen by interview scores.

Also, beware that there have been a few minor changes in the rules this year. Please make sure to read the rules and the rest of this packet thoroughly before submitting, as you will be held responsible for the information contained therein.

If you have further questions, feel free to email me!

Sincerely,

Madeline Gassmann
CSUN Student Government
Director of Elections & Operations
Important Dates for *Homecoming* 2018

**All deadlines are final**
All Events that Attendance is Required are in **BOLD**

Filing Dates: August 27 – September 28th, 2018

Filing Deadline: Friday, September 28th, 2018, 5:00 PM
All Filing Packets are due to Director Madeline Gassmann, in the **CSUN office**.

Interviews:
Monday, October 8, 2018
Tuesday, October 9, 2018
SLA/CSUN Offices

**Candidates Meeting:**
Friday, October 12, 2018, 5:00-7:00 PM
*For top ten candidates only*  
*CSUN Conference Room SU 313E*

Rebel Homecoming Dance Party
Sunday, October 14, 8:00-11:00 PM
*Location TBA*

Window Decorating Contest
Monday, October 15, 10:00 AM – 2:00 PM
*(Paint the Town Scarlet & Gray)*
*Pida Plaza & SU Courtyard Windows*

Blanket Tie-a-thon
Monday, October 15, 5:00-7:00 PM
*Student Union*

Scavenger Hunt
Tuesday, October 16, All Day
*(Amazing Race)*
*Campus Wide*

Movie Night
Tuesday, October 16, 7:00-10:00 PM
*SRWC Lawn*

Rebel Variety Show
Wednesday, October 17, 7:00-9:00 PM
*Student Union Theatre*

Supply Drive
Thursday, October 18, 10:30 AM-12:30 PM
*Paradise Elementary School*

Rebel Homecoming Festival Carnival
Thursday, October 18, 6:00 PM-9:00 PM
*Academic Mall*

**Scarlet and Gray Parade**
Thursday, October 18, ~7:45 PM
*Academic Mall*

**Homecoming Tailgate & Game**
Friday, October 19
*Sam Boyd Stadium*

**Presentation of Check**
Thursday, October 25, 7:00 AM
*Paradise Elementary School*

Scarlet and Gray winners only  
Begins: Tuesday, October 16, 2018, 9 AM
Ends: Wednesday October 17, 2018, 7 PM

*Office of the CSUN Director of Elections & Operations Madeline Gassmann · University of Nevada, Las Vegas*  
*4505 S. Maryland Parkway · Box 452009 · Las Vegas, Nevada 89154-2009*
Homecoming Court Selection Process

Application
Your application will consist of the following items:

- Letter of Intent to Run
- Letter of recommendation from an advisor or president of a UNLV student organization you are representing
- Short biography and picture (for promotion purposes/voting) [Class schedule for the Fall Semester 2018]
- Answers to the free response questions
  - Answers must be in 12pt, Times New Roman, double spaced, and numbered
  - Answers that do not meet these requirements will not be judged and the applicant will be disqualified

Candidate Requirements
- Candidates must be in good standing within their respective college of study and with the Office of Student Conduct at the time of filing.
- Candidates must be enrolled in a minimum of twelve (12) credits in the Fall 2018 semester.
- Candidates must be at least a sophomore in standing (at least 30 credits).
- Candidates must submit typed responses to the Free Response Questions section of the application per submission guidelines.
- Candidates must submit one letter of recommendation from an advisor or president of organization they are representing, which must be turned in by the filing due date.
- Candidates must be involved in at least one (1) organization and must have been a member of that organization for at least one (1) academic year.
  - Organizations include:
    - Any Registered Student Organization;
    - Any Fraternity or Sorority
    - Any Student Engagement and Diversity sponsored University Organization (i.e. UNLVolunteers or SODA)
    - Any RHA related division (i.e. Residence Assistant or complex council member)
    - Any organization specific to any college or university department (i.e. Rebel Girls, UNLV Sports, Academic college groups or societies, etc.)

**All candidates must satisfy all of the requirements to be considered. Turn in your completed application to the CSUN Receptionist in the Student Union Room 316 no later than 5pm on Friday, September 28th, 2018. Please ensure that it is time-stamped. Late packets will not be accepted.**

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Semi-Finalist Round
The Semi-Finalist Round consists of the final twenty (20) candidates for Rebel Royalty Court.

Interview
Interview Process
- A panel of judges will ask all of the candidates a set of questions and judge them based on their performance. Judges may include: community members, UNLV alumni not affiliated with any campus organization, UNLV faculty/staff not affiliated with any campus organization
- Interviews will take place on October 8 and 9. There will be a signup sheet for interview times and it will be on a first-come-first served basis.
Candidates are to dress professionally and be courteous and respectful towards the judges.

Scoring
Scoring from each individual judge will be combined to form one overall score for each candidate. The candidates will be placed based on this overall score and awarded points based on their rank.

Point Breakdown:
- First Place 100 Points
- Second Place 90 Points
- Third Place 80 Points
- Fourth Place 70 Points
- Fifth Place 60 Points
- Sixth Place 50 Points
- Seventh Place 40 Points
- Eighth Place 30 Points
- Ninth Place 20 Points
- Tenth Place 10 Points

Finalist Round (Rebel Royalty Court)
Straw Poll
The ten (10) candidates with the highest scores after the judging of the interviews, will be considered the Rebel Royalty Court for 2018 and advance to the Straw Poll Round.
Elections will take place on October 17 & 18, 2017.
Each candidate will be listed alphabetically by their last name on the ballot. Voting will be online ONLY.
Student will be able to vote online through email ballot.
Scoring breakdown for voting:
- First Place 70 points
- Second Place 60 points
- Third Place 50 points
- Fourth Place 40 points
Fifth Place 30 points.

**Rules**

**Campaigning**

1. Poster flyers, emails, Facebook groups, Twitter and word of mouth are the only forms of campaigning allowed. Campaigning through Web Campus is **not** allowed.
2. Campaigning begins on October 12, 2018 directly following the required candidate’s meeting. No campaigning is allowed before this meeting. If a candidate is caught campaigning before the date, the candidate **will be disqualified**.
3. If you have to miss the required candidate meeting due to participation in official UNLV event, you must provide the CSUN Assistant Director of Elections or CSUN Director of Elections and Operations with an official written notification at **least 48 hours prior** to the meeting to arrange any missed information.
4. Candidates must submit samples of their flyers for approval by the CSUN Assistant Director of Elections or CSUN Director of Elections and Operations prior to posting.
5. Candidates must submit samples of Facebook Pages/Groups for approval before sending them.
6. Candidates must submit the URL of their Facebook group/pages for approval before inviting anyone to them.
7. No off-campus campaigning is allowed. Painting or writing on car windows is considered off-campus campaigning.
8. Setting up a polling place is not allowed and the candidate or candidate’s supporters that set up the polling place will be disqualified.
9. No use of UNLV, UNLV CSUN, etc., logos or symbols are allowed.
10. Candidates must wear their Rebel Court Sash while participating in an event to receive points.
11. Candidates must follow proper posting policies for each building when posting flyers
    - Each candidate is limited to one (1) flyer per bulletin board or kiosk.
    - Flyers may not be larger than 8 ½” x 11” in size.
    - No posters are to be posted in the Student Union.
    - All other postings must be done in compliance with the rules set forth for the building. When in doubt, ask. It is the responsibility of the candidate to follow all posting guidelines.
    - Flyers not posted in accordance with the above will be removed and the candidate **may be disqualified**.
12. On October 16th and 17th:
    - Candidates are **NOT** allowed to campaign within twenty-five (25) feet of the Student Union, dorms or any computer or computer/lab classrooms. Students may be inside the Student Union, but may not be wearing their sash while inside the building.
    - Candidates are **not allowed** to be in any campus library including the Lied Library for any purpose without first asking consent from the Assistant Director of Elections or Director of Elections and Operations.
FAILURE TO FOLLOW THE ABOVE RULES WILL RESULT IN DISQUALIFICATION AT THE SOLE DISCRETION OF THE CSUN ASSISTANT DIRECTOR OF ELECTIONS.

Homecoming Week Involvement
The top ten royalty finalists will participate and attend events throughout Homecoming Week. Finalist will receive points for participation and attendance. These points will be added to their overall score.

**Monday, October 15th**
10:00 PM - 2:00 PM – Window Decorating Contest, Pida Plaza & SU Courtyard
   All finalists who attend Window Decorating Contest, will receive 20 points. Paint will be provided, but please *bring your own brushes!!!*
5:00 PM - 7:00 PM - Blanket Tie-A-Thon
   All finalists who attend the blanket tie-a-thon and take photographic evidence of their participation with recieve 20 points. Photos will be submitted to the Director of Elections and Operations.

**Tuesday, October 16th**
7:00 PM - 10:00 PM - Movie Night
   No points will be awarded, but attendance at the movie night is encouraged!

**Wednesday, October 17th**
7:00 PM - 9:00 PM - Rebel Variety Show, SU Ballroom
   All finalists who attend the Rebel Variety Show will receive 20 points. The Director of Elections and Operations will introduce the Rebel Royalty Court during the show.

**Thursday, October 18th**
10:00 AM - 12:30 PM - Supply Drive
   All finalists who attend the supply drive and take photographic evidence of their participation with receieve 30 points. Photos will be submitted to the Director of Elections and Operations.
6:00 PM - 9:00 PM - Rebel Homecoming Festival Carnival
   Points are broken down into the number of activities you participate in at the festival. All finalists you attend the festival and take photographic evidence of their participation with recieve 30 points. Photos will be submitted to the Director of Elections and Operations.

**Friday, October 19th**
(Time is TBD) – Homecoming Halftime Walk-Through, Sam Boyd Stadium
   All finalists will have the opportunity to practice and know placement for the halftime show.
7:30 pm – Homecoming Game Kick-Off
   Crowning will happen during Half-Time.
2018 Rebel Royalty Letter of Intent Form

I, _________________________________________, do hereby submit my name as a candidate for a candidacy of Rebel Royalty for UNLV’s Homecoming Court for the year 2018, and agree as such, if chosen for the 2018-2019 term. I understand that I may be disqualified by the CSUN Elections Commission if I do not meet the qualifications to hold this candidacy and follow the rules put forth by the CSUN Elections Commission.

I acknowledge that I have received a copy of the rules by which I must conduct my campaign and agree to comply with the CSUN Elections Commission Operating Policy/Elections Rules, Posting Policies, and any other rules that apply to the CSUN Rebel Royalty Process.

I also agree to submit a biography and picture for promotional use of Homecoming and to put on the ballot for voting. If I do not send in my own picture to the CSUN Assistant Director of Elections or CSUN Director of Elections and Operations by the filing date of September 28th, 2018, I authorize the CSUN Business Manager/Advisor and the RebelCard office to release my RebelCard photo for use.

______________________________
Candidate’s Signature

Full Name: ________________________________________________________________

Gender Pronouns: he / she / they / ze / ________________

NSHE: ________________________________________________________________

Address: ________________________________________________________________

Phone: _________________________________________________________________

Email: _________________________________________________________________

Team/Organization: _______________________________________________________

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Please Note: Date of submission should be no later than 5:00 PM on October 2, 2017. If this form is not submitted, signed, time-stamped, and attested within the time prescribed, this application will be invalidated.
Attested by: __________________________________________
CSUN Assistant Director of Elections or CSUN Director of Elections and Operations

Student Organization Recommendation

This form must be completed by a president or advisor of the organization and turned in by the filing due date (September 28, 2018 by 5:00 PM)

Name of Student: __________________________________________

Name of Organization: __________________________________________

Year(s) student has been an active member: ______

Please give a brief explanation of why this student would best represent UNLV as Rebel Royalty:

__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________

Name of President/Advisor __________________________________________
Signature  

Date  

If you have any questions or concerns, please contact the CSUN Director of Elections and Operations Madeline Gassmann, Madeline.Gassmann@unlv.edu
Free Response Questions

1. How do you contribute to the UNLV community?

2. What is your favorite part of UNLV?

Answers must be in 12pt, Times New Roman, double-spaced, and numbered.

Answers that do not meet these requirements will not be judged and the applicant will be disqualified.

Please print and attach your answers to the filing packet you turn in.

REMEMBER:
Please email your biography and photo to madeline.gassmann@unlv.edu by September 28th, 2018 at 5 PM.

Include a copy of your Fall Semester schedule.

Also, get your filing packet TIME-STAMPED by the CSUN/SIA Receptionist (Student Union room 316) when you turn it in.
Grade Verification Authorization

I hereby authorize the CSUN Advisor/Business Manager / CSUN Graduate Assistant to examine my academic records to determine my eligibility for a Student Government office.

NAME: ___________________________________________  NSHE ID#: ____________________________

(Please print)

POSITION: Rebel Royalty

______________________________  COLLEGE:____________________________

______________________________

Signature  Date

FOR OFFICE USE ONLY!

-----DO NOT WRITE BELOW THIS LINE!-----

ALL POSITIONS

Enrolled as matriculated undergraduate student  YES__  NO__

Good standing within college  YES__  NO__

Currently enrolled with at least 12 credits  YES__  NO__

Sophomore standing (at least 30 credits)  YES__  NO__
2018 Rebel Royalty Elections

Filing Packet Checklist

Please feel free to use this checklist not only to keep yourself organized but also to make sure you fill out and turn in all required documents and attended all mandatory meetings.

☐ Turn in / time stamp filing form by September 28th, 2018 at 5:00 pm.
☐ Turn in Grade Verification Authorization by September 28th, 2018 at 5:00 pm.
☐ Turn in Free Response Questions sheet by September 28th, 2018 at 5:00 pm.
☐ Student Organization Recommendation by September 28th, 2018 at 5:00 PM.
☐ Turn in your fall semester schedule by September 28th, 2018 at 5:00 pm.
☐ E-Mail biography and photo by September 28th, 2018 at 5:00 pm.
☐ Attend mandatory candidate meeting on October 12th, 2017 (for top 10 candidates only) at 5:00 – 7:00 PM.
☐ Schedule an interview date that will take place on October 8th or 9th, 2018 (email will be sent to you to schedule)