

# ORAL PRESENTATION EVALUATION FORM

Please note: this form will be given to the presenter(s) after the event to provide feedback

**Presenter(s):** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Session:** \_\_\_\_\_ **Time:** \_\_\_\_\_

Please mark the score for each evaluation criterion below. When you are finished, combine the total points at the bottom for the overall score. Please include constructive comments for the presenter(s) in the space provided.

## Presentation Content

Poor Fair Average Good Excellent

Clarity of content (clear info, free of jargon & spelling/grammar errors)

Quality of content (background, methods, findings, etc.; supports main points)

Quality and originality of the research / project

Significance of topic (to field of study, community, etc.)

Comments on Presentation Content:

Content Points = \_\_\_\_ /20

## Presentation Organization

Layout and clarity (organized, effective, appropriate use of text & visual aids)

Informative and clear topic, purpose, summary

Comments on Presentation Organization:

Organization Points = \_\_\_\_ /10

## Delivery

Professional, confident, knowledgeable about topic, engaged with audience

Response to questions (including quality of responses)

Comments on Delivery:

Delivery Points = \_\_\_\_ /10

## Overall Impression/Quality

Overall Quality Points = \_\_\_\_ / 10

**Comments** (may use back of paper as well)

**TOTAL SCORE** = \_\_\_\_ / 50

What were the strengths of this poster/presentation?

Do you have any suggestions for improvement?