

AE 006 – LCME 9.8 Timely Summative Assessment Policy

Policy Type: Academic
Responsible Office: Academic Affairs & Education
Responsible for Oversight: Curriculum Oversight Committee (COC)
COC Approval: March 12, 2025

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Training Required: No
LCME Required: Yes

Approved by:



Alison Netski, MD, Interim Dean

Date: May 16, 2025

Definitions

Fair and Timely Summative Assessment: Fair and timely summative assessment: A criterion-based or normative determination, made as soon as possible after the conclusion of a curricular component (e.g., course/module, clinical clerkship/rotation) by individuals familiar with a medical student's performance, regarding the extent to which he or she has achieved the learning objective(s) for that component such that the student can use the information provided to improve future performance in the medical curriculum. (LCME Element 9.8)

A summative assessment includes a letter grade along with narrative assessment, if applicable (see policy AE 005), that reflect a student's overall performance in a course or clerkship.

Narrative assessment: Written comments from faculty that assess student performance and achievement in meeting specific objectives of a course or clerkship, such as professionalism, clinical reasoning. (LCME Element 9.5)

Statement of Purpose

This policy is intended to ensure compliance with LCME Standard 9.8: A medical school has in place a system of fair and timely summative assessment of medical student achievement in each course and clerkship of the medical education program. Final grades are available within six weeks of the end of a course or clerkship.

Entities Affected by This Policy

This policy applies to all Kirk Kerkorian School of Medicine ("SOM") medical students and teaching faculty in the Medical Degree ("MD") program.

Required Acknowledgement

This policy is posted in the Student Handbook, course syllabi, clerkship syllabi, the Electives Catalog, and is accessible for student and faculty reference in the school's curriculum management system, MedHub.

Policy

In accordance with LCME Standard 9.8, final summative letter grades and any narrative assessments, if applicable, must be made available to students from the course and clerkship director within six (6) weeks

following the end of each course and clerkship. The submission and collection of summative assessment is centralized in MedHub.

The director of assessment, evaluation, and compliance, the office of curriculum management, and the registrar monitor compliance of this policy.

Review of Policy

This policy is reviewed by the Curriculum Oversight Committee (“COC”) every three (3) years per the previous date of approval.

Related Documents

Student Handbook
Clerkship Syllabi
Electives Catalog
MedHub

Contacts

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