

AE 008 LCME 10.3 Advancement, Graduation, and Dismissal Policy

Policy Type: Academic
Responsible Office: Academic Affairs & Education
Responsible for Oversight: Medical Student Progress Committee (MSPC)
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Training Required: No
LCME Required: Yes

Approved by:



Alison Netski, MD, Interim Dean

Date: July 7, 2025

Definitions

Chief academic officer: The medical school official (e.g., dean, senior associate dean for medical education) with responsibility for ensuring the quality and sustainability of the medical education program.

Selectives: A student-centric experience of a short period, mostly ranging from one to two weeks in duration, that is undertaken during the clerkship year of the medical education program wherein students are given a learning opportunity to explore a specialty or sub-specialty interest in the medical field.

Standards of achievement: Criteria by which to measure a medical student's attainment of relevant learning objectives and that contribute to a summative grade.

Statement of Purpose

This policy is intended to ensure compliance with LCME Standard 10.3: The faculty of a medical school establish criteria for student selection and develop and implement effective policies and procedures regarding, and make decisions about, medical student application, selection, admission, assessment, promotion, graduation, and any disciplinary action. The medical school makes available to all interested parties its criteria, standards, policies, and procedures regarding these matters.

Entities Affected by This Policy

This policy applies to all Kirk Kerkorian School of Medicine ("SOM") faculty and students enrolled in the Medical Degree ("MD") program.

Required Acknowledgement

This policy is reviewed during Orientation/Immersion, posted in the Student Handbook, the clerkship syllabus, the Electives Catalog, reviewed during the clinical preparation course, and accessible online for student and faculty reference in the SOM's curriculum management system, MedHub.

Policy

In accordance with LCME Standard 10.3, the SOM has uniform and explicit criteria for student advancement, graduation, and dismissal. The Phase 1 and Phase 2/3 Medical Student Progress Committees (MSPC) are responsible for making all decisions on student advancement and recommendations for graduation to the Chief Academic Officer.

Advancement and Promotion

To advance from year one (M1) to year two (M2) a medical student must:

1. Meet all M1 requirements, including successful remediation of any deficiencies as stipulated by the Phase 1 Medical Student Progress Committee.
2. Demonstrate satisfactory professional development.

To advance from Phase 1 to Phase 2 a student must:

1. Meet all Phase 1: Foundations requirements, including successful remediation of any deficiencies as stipulated by the Phase 1 Medical Student Progress Committee.
2. Pass United States Medical Licensing Examination (USMLE) Step 1 to progress into the Phase 2: Clerkships curriculum.
3. Demonstrate satisfactory professional development and meet all professionalism standards.
4. Demonstrate the ability to meet [technical standards](#).

To advance from Phase 2 to Phase 3 a student must:

1. Pass all core clerkships and selectives. This includes successful remediation of any deficiencies as stipulated by the Phase 2/3 Medical Student Progress Committee.
2. Attend all required clerkship school sessions.
3. Complete required Phase 2 Objective Structured Clinical Examinations (OSCEs).
4. Demonstrate satisfactory professional development.

Graduation

The Medical Student Progress Committee is responsible for making final decisions regarding the progress, promotion, and qualification for graduation of SOM students. A documented concern about a student's performance, professional conduct, or personal behavior may result in a committee determination of unsatisfactory progress when the record is reviewed by the Phase 1 or Phase 2/3 MSPC. The MSPC will consider completion of required courses and clerkships, as well as documented professional conduct and personal behavior in making the final determination of whether the student has met the standards for promotion and for graduation.

The awarding of the Doctor of Medicine (MD) degree is contingent upon the satisfactory completion of all curricular and academic requirements, and the satisfactory practice of acceptable professional conduct and personal behavior. In addition to the required courses and clerkships, every student must pass all required OSCEs and the USMLE: Step 1 and Step 2 – Clinical Knowledge exams within the time limit set by the Curriculum Oversight Committee (COC) and specified in the Student Handbook.

Students must resolve any conditions of probation prior to graduation.

Dismissal

A student is subject to dismissal under any of the following circumstances:

1. Three (3) failures of the required USMLE exams (Step 1, Step 2 CK) in any combination.
2. Failure to complete the graduation requirements within six (6) years of matriculation, excluding time spent enrolled in a formal degree program with approval from the MSPC.
3. Failure to meet requirements for promotion and professional standards of achievement through each of the curriculum phases, as assessed and determined by the MSPC.

The MSPC shall consider student dismissal under any of the following circumstances:

1. Failure to meet academic standards of achievement as defined by the COC.

2. Failure to take USMLE Step 1 or Step 2 CK by the deadlines prescribed by the COC without obtaining an approved extension.
3. Failure to adhere to technical or professionalism standards.

Review of Policy

This policy is reviewed by the Phase 1 and 2/3 MSPC, and the COC every three (3) years per the previous date of approval.

Related Documents

AE 007 Policy on Core Standards for Advancement & Graduation
SAA 003 Policy on Medical Student Selection
Clerkship Syllabi
Student Handbook
Electives Catalog
MedHub

Contacts

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