

General Guidelines for Theses and Dissertations

- Theses and dissertations are not collaborative, and therefore are authored by the student only.
- Publishing of a thesis or dissertation, in whole or in part, is not a partial requirement for awarding a masters or doctoral degree.
- Students will follow a style guide (APA, MLA, etc.) to prepare their document. Students should request their department's acceptable style and should become thoroughly familiar with it before they begin preparing their thesis/dissertation. University Libraries Bibliographies and works cited resources: <http://library.unlv.edu/help/style>. Students must let the Graduate College know what style guide they are using.
- The student's advisory committee is responsible for judging the acceptability of the thesis/dissertation from all standpoints, including content, writing quality, neatness, style guide compliance, formatting, mechanical considerations, and technical and professional competency. Committee members attest to acceptability when they sign the Approval Form.
- Students must have their final document approved by their committee and all changes that are required by the student's advisory committee must be made before submitting it to the Graduate College for the format check. **Once a document has been submitted to the Graduate College, only format changes will be allowed.** Changes to the content of the document are prohibited without the written approval of the Graduate College and the full approval of the student's advisory committee.
- Please note that after the final submission of your electronic copy to ProQuest, your thesis or dissertation will be available for viewing through ProQuest and the institutional repository at the UNLV Libraries.
- If you wish delay the release of your document to ProQuest and the institutional repository at UNLV, you will need to submit an embargo form to the Graduate College. Embargo forms can be found at <http://graduatecollege.unlv.edu/forms/#e>. Embargos are good for periods of 1, 2, or 3 years and can be renewed if necessary. Please note that even with the implementation of an embargo, students still must upload their final document to

ProQuest to graduate. Please contact the thesis and dissertation team in the graduate college for additional information at grad.td@unlv.edu.