



# UNLVCSUN

STUDENT GOVERNMENT

## Case Submission Form

### UNLV CSUN JUDICIAL COUNCIL

Fill in all spaces unless otherwise indicated or unknown and file the original with the Council. A physical copy must be submitted to a Justice in person. A Case Submission Form can only be turned in during the dates and times that the CSUN office is open. You will be notified if your case is accepted and will likewise be notified if your case is not. See *Section III* of the *Judicial Council Operating Policy* for additional information before filing a case. Email the Chief Justice should you require further assistance and to notify the Council that you have filed a case.

**Petitioner(s)** *[list of co-counsel(s) may be submitted later, see JCOP IV, B, 4]:* \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Respondent(s)** *[CSUN entity or member/s involved]:* \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Judicial Action:**

- Interpretation       Appeal of a CSUN Entity Decision(s)       Unconstitutional Action
- Summary Judgment       Other *[e.g. Writ of Order, see JCOP IV, A, 2, iv]:* \_\_\_\_\_

**Section(s) of CSUN Constitution, Statutes, Bylaws, or Policies Involved**

*[Providing this information will not limit the scope of the case]:* \_\_\_\_\_

- I request an Expedited Hearing *[attach a separate document explaining why it is necessary]*
- I request a Preliminary Injunction *[attach a separate document why it is needed]*
- I request a(n) witnesses/evidence be Summoned *[attach the list of names and reason for request]*
- I request a Justice be Recused *[attach name and evidence supporting personal and/or financial interest]*
- I request an Open Hearing *[attach a separate document with reason for request, see JCOP II, B, 2]*

A **written brief** must be filed and emailed to the Council by the **petitioner(s) no later than (6) days** and the **respondent(s) no later than (3) days** before a general hearing unless otherwise announced by the Council *[see JCOP III]*.

Attach pages explaining how the alleged violation(s) occurred, giving dates and times when relevant; all supporting evidence or a detailed list of such evidence; statements as to the constitutional, statutory, and/or regulatory provisions allegedly violated, suggested course of actions; and a separate document explaining why a preliminary injunction is needed, if one is requested.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

**FOR JUDICIAL COUNCIL USE ONLY**

Received: \_\_\_\_\_  
*[Time Stamp]*

By: \_\_\_\_\_  
*[Justice's Signature]*