OVERVIEW

Performance Contracting is one of the leading specialty contractors in the United States. Our employees are the lifeblood of our company. We are seeking motivated college students with a strong work ethic for our summer internship program. Our internship is designed to provide the tools and resources necessary to understand and experience all aspects of the specialty construction industry. Through close mentorship and hands-on activities over the 10-12 week program, PCI provides its interns with a real-work experience to shape their understanding of construction management.

Roles and Responsibilities
Each intern is designated a mentor within their assigned branch who will work on completing the Performance Contracting Intern Activities Checklist which must be signed off by both intern and mentor to ensure completion and understanding of each activity. As tasks are completed, interns are to complete Weekly Learning Logs which tracks individual activities and requires detailed description of what was done, with whom it was completed with and what is taken away from the task.

Examples of tasks to be completed on the Intern Activities Checklist:

• Learn how to write detailed proposals
• Prepare bid analysis and review
• Understand and demonstrate project scheduling
• Attend pre-bid walk-throughs
• Learn the management process of project labor control, material handling and job-cost analysis
• Learn how to effectively manage subcontractors, materials and equipment
• Work directly with owners, construction managers, architects, engineers and contractors
• Assist in preparation of quantity take-offs.
• Maintain accurate and timely project documentation and correspondence
• Understand preparation a financial job cost analysis.
• Learn the administration of the corporate safety program to minimize job site accidents
• Understand specialized equipment utilization
• Track and cost value material handling

Education and Qualifications
• Must have at least a sophomore standing
• Must be seeking a Construction Management, Construction Engineering or comparable degree
• Must have a reliable source of transportation
• Must have ability to relocate for the summer.

Preferred Skills
Good communication skills, motivated self-starter willing to take initiative, demonstrated strong work ethic through previous internship or work experience, positive attitude and ability to work in team environment, passion for construction and the built environment

How to Apply
Send your resume to michelle.weakley@pcg.com to sign up for an interview slot on campus on Friday, September 30. All candidates must interview to be considered. You can also apply in-person on Thursday September 29 when PCG will be on campus, email Michelle for more information. Thank you!