CIVIL CAD DESIGNER-LAND DEVELOPMENT

Posting ID: EM1740356C

Company: Actus

Position Type: Full-Time

Company Website: http://actus-nv.com/

Work Location: Las Vegas

Salary: $12-$16/hr

College Major(s): Civil Engineering (CEE), Construction Management (CEM), Mechanical Engineering (ME), Computer Science (CS)

College Level(s): Undergraduate-Sophomore, Undergraduate-Junior, Undergraduate-Senior

OVERVIEW

Actus is minority owned, emerging small business that specializes in providing the civil engineering and surveying services.

Roles and Responsibilities

• Assist Project Manager with preparing construction drawings in AutoCAD Civil 3D
• Familiar with applicable codes, standards and/or design requirements
• Prepares detailed design calculations and analysis to support the Project Manager
• Prepare plans to meet technical specifications required by governing agencies
• Prepare plot plans for single family residential
• Has a good understanding of utility plans, general notes, horizontal control plans, and street plan and profiles
• Maintaining and organizing CAD files to ensure consistency with company standards
• Responsible for assisting Project Manager with completing projects on schedule and budget

Education and Qualifications

• Minimum 1 year of experience (School) with AutoCAD 3D
• Excellent oral and written communication skills
• Ability to work independently and on a team of designers and engineers
• Proficient in MS Word and Excel
• Excellent time management with an ability to multi-task
• Strong sense of urgency to meet client deadlines

Preferred Skills

• Highly Proficient with AutoCAD Civil 3D
• Familiarity with Clark County, City of Las Vegas, City of North Las Vegas, and

Marian Mason | Internship & Career Services Coordinator | coecareer@unlv.edu | https://unlv.edu/engineering/jobs
UNLV, Howard R. Hughes College of Engineering
Henderson design standards and processes regarding flood control

How to Apply
employment@actus-nv.com