**OFFICE OF THE REGISTRAR**

**FACULTY SENATE CURRICULUM COMMITTEE**

**Catalog Course Authorization**

Program Create

**Save file** as program name followed by cr. Send completed form to **Curriculum@unlv.edu** **New Programs must go through the new program proposal process at** [**http://provost.unlv.edu/acadprop.html**](http://provost.unlv.edu/acadprop.html)



|  |
| --- |
| **I. Routing Information** |
| Who should this form be sent to following review? | Contact Name:       | Department and Prefix:       |
| Contact’s e-mail address: |        | College:       |
| **II. Effective Date**  |
| Semester change should become effective: |        |
| Catalog year change becomes effective: |        |
| **III. Program Information** |
| College |        |  Department/School:       |
| Major |        |  Bachelor of Arts  Bachelor of Science  |
|  Justification for program create:       |
| **Admissions Requirements** |
| GPA |       | Transfer GPA |       |
| # Credits |       | Other |       |
| **General Education Core Requirements** |
| Special Required Courses (list distribution area):       |
| Have exceptions been approved? Yes  No  |
| If yes, List Exceptions:       |
| GPA requirements:       |
| **College Core Requirements** |
| Courses:       |
|  Other College Requirements:       |
|  GPA/Grade Requirements:       |
| **Major Requirements** |
| **GPA:**       **Grades Allowed:**       |
| Other administrative requirements:       |
| Specific Courses Required:       |
| Major Electives:       |
| Other Graduation Requirements:       |
| **Program Credit Hours*****It is the department’s responsibility to make certain all hours and totals are accurate.*** |
|  | Hours | Comments |
|  General Education Core |       |       |
|  Degree Requirements |       |       |
|  Major Requirements |       |       |
|  Electives |       |       |
|  Total Graduation Credits |       |       |
| **IV. Endorsement/Approvals**Submit to Curriculum@unlv.edu and College Committee **after** obtaining Provost approval. |
| **Department, College and Dean’s Approval** |
|  | Yes | No | Name | Date | Comments |
| Department |  |  |       |       |       |
| College Committee |  |  |       |       |       |
| Dean’s Office |  |  |       |       |       |
| **UNLV Check Area (Registrar’s Office)** |
|  | Yes | No | Name | Date | Comments |
| Registrar - Curriculum |  |  |       |       |       |
| Degree Audit (TADA) |  |  |       |       |       |
| **Faculty Senate Curriculum Approval** |
| Curriculum Committee Chair | Yes | No | Agenda # | Date | Comments |
|       |  |  |       |       |       |
| **VI. Catalog Description: REQUIRED** |
| (Faculty Senate Curriculum Committee will not discuss program without the new catalog text). Use the existing electronic catalog as a guide. Copy and paste each section in the existing catalog where you believe this information should be inserted. Assume that this description will appear in the catalog exactly as written**. If the selection is too big for section V., scroll to the bottom of the document and copy and paste the information**. **New Catalog Text:**       |
| **For use of the Registrar’s Office** |
|  | Initials | Date | Comments |
|  Acalog: |       |       |       |
|  MyUNLV: |       |       |       |
|  TADA: |       |       |       |

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**Insert SECTION V. information below -**