**OFFICE OF THE REGISTRAR**

 **FACULTY SENATE CURRICULUM COMMITTEE**

 **Catalog Course Authorization**

 Course Delete

**E-mail** form to **Curriculum@unlv.edu** in the Registrar’s Office.

**Save file** as course name followed by del (e.g., ENG412del).

|  |
| --- |
| **I. Routing Information** |
| Where should this be sent following review? | Contacts Name: | Department: |
| Contact’s e-mail address: |  | College: |
| **II. Effective Date** |
| Semester change should become effective: |  |
| **III. Course Information** |
| Prefix/Number (e.g., AAS 101): |
| Title: |
| Justification for course delete: |
|  | Yes | No |  |
| Is course a degree requirement? |  |  | If yes, submit program change form with this document. |
| Is course a minor requirement? |  |  | If yes, submit minor program change form with document. |
| Is course required in program for another college? |  |  | If yes, submit program change form with document. |
| Does course meet a University General Education core requirement? |  |  | If yes, submit notice to general education committee: [http://www.unlv.edu/committees/gec](http://www.unlv.edu/committees/gec/) |
| **IV. Endorsement/Approvals**Complete form and obtain electronic signatures **before** submitting to University Curriculum Committee |
| **Department, College and Dean’s Approval** |
|  | Yes | No | Name | Date | Comments |
| Department |  |  |  |  |  |
| College Committee |  |  |  |  |  |
| Dean’s Office |  |  |  |  |  |
| **UNLV Check Area (Registrar’s Office)** |
|  | Yes | No | Name | Date | Comments |
| Registrar - Curriculum |  |  |  |  |  |
| Degree Audit (TADA) |  |  |  |  |  |
| CCN form created |  |  | N/A |  |  |
| **Faculty Senate Curriculum Approval** |
| Curriculum Committee Chair | Yes | No | Agenda # | Date | Comments |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **For use of the Registrar’s Office** |
|  | Initials | Date | Comments |
|  Acalog: |  |  |  |
|  MyUNLV: |  |  |  |
|  TADA: |  |  |  |

**Save file** as course name followed by del (e.g., ENG412del). Email to **Curriculum@unlv.edu**