**OFFICE OF THE REGISTRAR**

**FACULTY SENATE CURRICULUM COMMITTEE**

**Catalog Course Authorization**

Course Delete

**E-mail** form to [**Curriculum@unlv.edu**](mailto:Curriculum@unlv.edu) in the Registrar’s Office.

**Save file** as course name followed by del (e.g., ENG412del).

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **I. Routing Information** | | | | | | | | | | | | | |
| Where should this be sent following review? | | | | | Contacts Name: | | | | | | | Department: | |
| Contact’s e-mail address: | | | | |  | | | | | | | College: | |
| **II. Effective Date** | | | | | | | | | | | | | |
| Semester change should become effective: | | | | | |  | | | | | | | |
| **III. Course Information** | | | | | | | | | | | | | |
| Prefix/Number (e.g., AAS 101): | | | | | | | | | | | | | |
| Title: | | | | | | | | | | | | | |
| Justification for course delete: | | | | | | | | | | | | | |
|  | | | | | | | | Yes | No |  | | | |
| Is course a degree requirement? | | | | | | | |  |  | If yes, submit program change form with this document. | | | |
| Is course a minor requirement? | | | | | | | |  |  | If yes, submit minor program change form with document. | | | |
| Is course required in program for another college? | | | | | | | |  |  | If yes, submit program change form with document. | | | |
| Does course meet a University General Education core requirement? | | | | | | | |  |  | If yes, submit notice to general education committee: [http://www.unlv.edu/committees/gec](http://www.unlv.edu/committees/gec/) | | | |
| **IV. Endorsement/Approvals**  Complete form and obtain electronic signatures **before** submitting to University Curriculum Committee | | | | | | | | | | | | | |
| **Department, College and Dean’s Approval** | | | | | | | | | | | | | |
|  | | | Yes | | No | | Name | | | | Date | | Comments |
| Department | | |  | |  | |  | | | |  | |  |
| College Committee | | |  | |  | |  | | | |  | |  |
| Dean’s Office | | |  | |  | |  | | | |  | |  |
| **UNLV Check Area (Registrar’s Office)** | | | | | | | | | | | | | |
|  | | | Yes | | No | | Name | | | | Date | | Comments |
| Registrar - Curriculum | | |  | |  | |  | | | |  | |  |
| Degree Audit (TADA) | | |  | |  | |  | | | |  | |  |
| CCN form created | | |  | |  | | N/A | | | |  | |  |
| **Faculty Senate Curriculum Approval** | | | | | | | | | | | | | |
| Curriculum Committee Chair | | | Yes | | No | | Agenda # | | | | Date | | Comments |
|  | | |  | |  | |  | | | |  | |  |
|  | | |  | |  | |  | | | |  | |  |
| **For use of the Registrar’s Office** | | | | | | | | | | | | | |
|  | Initials | Date | | Comments | | | | | | | | | |
| Acalog: |  |  | |  | | | | | | | | | |
| MyUNLV: |  |  | |  | | | | | | | | | |
| TADA: |  |  | |  | | | | | | | | | |

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