Certified Co-Community Educator Commitment Form
UNLV Service-Learning Courses

Partnering Agreement Between

UNLV Student Engagement and Diversity and ______________________________
(Organization name)

Contact Representative Name: ________________________________

Contact Representative E-mail Address: ______________________________

Contact Representative Phone Number: ______________________________

Potential Dates Available to Host Student Groups in the Fall Semester (mid-September through mid-November and Spring Semester (early February through mid-April):

Will a representative of your organization be available to visit the UNLV campus to educate a class regarding your organization’s mission and efforts in the community? Yes/No

Will a representative of your organization be available to participate in a 3-5 minute video (filmed by the office of Student Engagement and Diversity) to be shown to students in courses with a service-learning or volunteer requirement? Yes/No

Will a representative at your organization be available to meet student groups on their service date to explain the organization’s mission, the issues related to your organization, and the benefits of the service to the surrounding community? Yes/No

The office of Student Engagement and Diversity requires that a representative from your organization be available to take exit attendance upon the culmination of the service. Will a representative of your organization be able to complete this task? Yes/No

By signing this form, you agree to:
1. Uphold the commitments made on this contract regarding volunteer time frame and supervision.

2. “Engage in best practices of volunteer management and university partnership, such as
   a. Providing a position description for all volunteer opportunities to be made available to course instructor
   b. Educate the UNLV community about your organization through a physical visit or a pre-recorded video
   c. Greet volunteers and provide a welcome and orientation to the volunteer job including:
      i. Mission of your organization
      ii. Populations served by your organization
      iii. Social, cultural, economic, or policy issues that contribute to the need for this service in the Las Vegas Community
   d. Maintain and follow appropriate health and safety procedures
   e. Take exit attendance

The UNLV office of Student Engagement and Diversity agrees to:

1. Work with the faculty member to ensure community involvement and subsequent reflection is specifically delineated in the course objectives.
2. Prepare and review all risk management documents.
3. Provide recognition to all partners. Recognition may include one, some, or all of the following: posting organization information on UNLV website, disseminate information through UNLV Service list serve, and hosting a community partner appreciation lunch.
4. Educate students about the volunteer experience through class presentations and/or completion of a commitment form before they are allowed to begin service.

Student involvement due to a class requirement in no way indicates that the student has been pre-screened or recommended for service in your organization. In the event of any volunteer wrongdoing, you will not hold the UNLV office of Student Engagement and Diversity “liable for any damages whatsoever, whether based on contract, tort, negligence, strict liability or otherwise, for any of the services that it provides pursuant to the terms of this agreement.” Partner organizations voluntarily and knowingly agree to protect, hold harmless, and indemnify the Board of Regents of the Nevada System of Higher Education (NSHE) on behalf of the University of Nevada Las Vegas (UNLV) and office of Student Engagement & Diversity, and the State of Nevada, their officers, agents, volunteers, and employees, against all claims, demands, or causes of action for property damage, personal injury, or death, including defense costs and attorney’s fees arising out of this partnership agreement.

UNLV SED Representative Date

Community Partner Signature Date

Thank you for your willingness to provide UNLV students with meaningful community service and experiential learning opportunities. These experiences educate the Las Vegas community, further the mission of your organization, and encourage students to continue volunteering.