



The Cover Page Manual

This manual provides instructions on how to properly format the cover page and provides examples as well.

Manual Sections:

Section 1: The Cover Page - Required Components and Formatting

Section 2: Cover Page Help - Correct Degree Titles and Academic Units

Section 3: Cover Page Examples

- A. Sample Cover Page for Master's Thesis
- B. Sample Cover Page for Doctoral Dissertation
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Section 4: Cover Page Essentials Overview

Section 1: The Cover Page

6 Main Components of the Cover Page

1. Title of your Thesis/Dissertation (***only section to be double-spaced on the Cover Page***)
2. Your full legal name (as found on MyUNLV)
3. A list of any degrees equivalent to a bachelor's degree or higher that have already been conferred (see Section 3)
4. The correct degree name (see Section 2)
5. The correct department name/correct college name/Graduate College (see Section 2)
6. University of Nevada, Las Vegas/Graduation date (Last month and year of the semester in which you are graduating – May, August, December)

General Format

- First page of the thesis or dissertation document
- Cover Page should NOT be numbered
- Page has 1" margins on all sides and text is centered
- No headers or footers allowed in the margins
- Do not divide words at the ends of lines
- Each component of the Cover Page should be separated by at least one single-spaced line break (see Section 3)

Component 1: Formatting the Title

- The title is
 - in all CAPITAL LETTERS
 - centered
 - and if more than one line, it should be broken up so that the title is in the shape of an inverted triangle ▼
 - See the example below:

POVERTY AND HEALTH DISPARITIES: ANALYZING THE SOCIAL EFFECTS OF FOOD

DESERTS IN AMERICAN URBAN CENTERS

- The title should be the only section on the Cover Page that is double-spaced. All other sections on the Cover Page must be single-spaced with the "before" and "after" spacing both set to "0"
- Title should be the same size and font as the rest of your document

Component 2: Formatting Your Name

- Immediately follows the Thesis/Dissertation title (each component separated by at least one single-spaced line break (blank line))
- Consists of two lines:
 1. By (***make sure By is in title-casing, so that only the first letter is capitalized***)
 2. Legal name (as listed on MyUNLV)
 - If you would like to change the name listed on your MyUNLV, please visit the [Office of the Registrar's Forms and Policies website](#) and the [Change of Personal Identification Data form](#).

Component 3: Format for the List of Degrees

- Information included: Degree, University/School, Year of Degree Conferment
 - ***These three pieces of information need to go on three separate lines***
- Only degrees equivalent to a bachelor's degree or higher that have **already been conferred** are listed immediately under your name
 - If you are receiving your first master's degree, then only the information for your bachelor's degree is listed:

Bachelor of Arts – Psychology
Western Michigan University
2018

A thesis submitted in partial fulfillment
of the requirements for the

Master of Arts – Clinical Psychology

- If you are receiving a second master's degree, then the master's degree you have already received will be listed below your bachelor's degree:

Bachelor of Arts – Psychology
Western Michigan University
2018

Master of Arts – Sociology
Western Michigan University
2020

A thesis submitted in partial fulfillment
of the requirements for the

Master of Arts – Clinical Psychology

- The bachelor's degree(s) should always be listed first
- The master's degree(s) or professional degree(s) are listed after the bachelor's degree(s)
- If you *already* have multiple degrees, the degree order is bachelor's, master's/professional, then doctoral. For example, if you already have an M.A., J.D.,

and M.D., then your component would list the degrees in the following order:
Bachelor's, Master's, Juris Doctor, then Doctor of Medicine

- If you have multiple of one type of degree, such as a bachelor's degree, they will appear chronologically listed through the filter of degree type. For example, if you are a doctoral student with two bachelor's degrees (2010 and 2015) and a master's degree (2018), then your component would list degrees in the following order: BA (2010), BA (2015), and MA (2018)
- If you have earned two of the same type of degree from the same institution in the same year, they would be stacked in the same entry:

Bachelor of Arts – Sociology
Bachelor of Arts – Elementary Education
University of New Mexico
2019

Component 4: Format for the Correct Degree Name

- This component consists of two parts:
 1. A thesis/dissertation/doctoral project submitted in partial fulfillment of the requirements for the (**this line should always be split between the words “fulfillment” and “of”** (see Section 3 for examples):

A thesis/dissertation/doctoral project submitted in partial fulfillment
of the requirements for the
 2. Correct degree name
- For the first component, thesis/dissertation/doctoral project is chosen depending on whether the degree being conferred is a master's or doctoral degree, respectively
 - **Please note:** *only students completing a D.N.P., D.M.A., or D.P.T. have the option to use “Doctoral Project.” Students who are completing these degrees may also use dissertation. All other doctoral degrees must use “Dissertation.”*
- For the second component, the degree the student is obtaining should not include the word “degree” (see **Section 2: Cover Page Help** (Section 2 in this manual for the complete list of degree names. This will help you correctly determine the respective degree title for your thesis/dissertation).

Component 5: Format for the Correct Department Name, Correct College Name, and Graduate College

- This component consists of three lines:
 - Correct Department Name
 - Correct College Name
 - The Graduate College
- See **Section 2: Cover Page Help (Correct Degree Titles and Academic Units)**

beginning on p. 6 of this manual, for a list of how to write out this information for your respective academic unit. Please note that depending on your department/college, you will not have three lines. Please copy and paste the information in Section 2 onto your cover page to minimize errors (be sure to change the font style and size to match the rest of your document text).

Component 6: Formatting for listing UNLV and Graduation Date

- This component consists of two lines:
 1. University of Nevada, Las Vegas
 2. Graduation Date
- Make sure the comma separates 'University of Nevada' and 'Las Vegas'
- The graduation date should be the month and year of graduation (only options: December, May, or August).
 - If graduating in the Fall semester, the date should be: December Year
 - If graduating in the Spring semester, the date should be: May Year.
 - If graduating in the Summer semester, the date should be: August Year.

Section 2:

Correct Degree Titles and Academic Units for Degrees with Thesis or Dissertation as their culminating experience

College of Education

Component 4: Correct Degree Name:	Component 5: i. Department Name	Component 5: ii. College Name	Component 5: iii. The Graduate College
Doctor of Education – Executive Educational Leadership	Department of Educational Psychology, Leadership, & Higher Education	College of Education	The Graduate College
Doctor of Education – Curriculum & Instruction	Department of Teaching & Learning	College of Education	The Graduate College
Doctor of Philosophy – Curriculum & Instruction	Department of Teaching & Learning	College of Education	The Graduate College
Doctor of Philosophy – Educational Psychology	Department of Educational Psychology, Leadership, & Higher Education	College of Education	The Graduate College
Doctor of Philosophy – Higher Education	Department of Educational Psychology, Leadership, & Higher Education	College of Education	The Graduate College
Doctor of Philosophy – Learning Sciences	Department of Educational Psychology, Leadership, & Higher Education	College of Education	The Graduate College
Doctor of Philosophy - Learning and Technology (final date: May, 2024)			
Doctor of Philosophy – Special Education	Department of Early Childhood, Multilingual, and Special Education	College of Education	The Graduate College
Doctor of Philosophy – Teacher Education	Department of Teaching & Learning	College of Education	The Graduate College
Doctor of Philosophy – School Psychology	Department of Counselor Education, School Psychology, and Human Services	College of Education	The Graduate College

College of Fine Arts

Component 4: Correct Degree Name:	Component 5: i. Department Name	Component 5: ii. College Name	Component 5: iii. The Graduate College
Master of Architecture	School of Architecture	College of Fine Arts	The Graduate College
Master of Arts – Theatre	Department of Theatre	College of Fine Arts	The Graduate College
Master of Fine Arts - Theatre	Department of Theatre	College of Fine Arts	The Graduate College
Master of Fine Arts – Art	Department of Art	College of Fine Arts	The Graduate College
Master of Healthcare Interior Design	Department of Architecture	College of Fine Arts	The Graduate College
New Name: Master of Design (effective from December 8th 2020)			
Doctor of Musical Arts in Performance	School of Music	College of Fine Arts	The Graduate College

College of Liberal Arts

Component 4: Correct Degree Name:	Component 5: i. Department Name	Component 5: ii. College Name	Component 5: iii. The Graduate College
Doctor of Philosophy – Anthropology	Department of Anthropology	College of Liberal Arts	The Graduate College
Doctor of Philosophy – English	Department of English	College of Liberal Arts	The Graduate College
Doctor of Philosophy – History	Department of History	College of Liberal Arts	The Graduate College
Doctor of Philosophy – Political Science	Department of Political Science	College of Liberal Arts	The Graduate College
Doctor of Philosophy – Psychology (closed 2021-22)	Department of Psychology	College of Liberal Arts	The Graduate College
Doctor of Philosophy – Clinical Psychology	Department of Psychology	College of Liberal Arts	The Graduate College
Doctor of Philosophy – Psychological and Brain Sciences	Department of Psychology	College of Liberal Arts	The Graduate College
Doctor of Philosophy – Sociology	Department of Sociology	College of Liberal Arts	The Graduate College
Master of Arts – Anthropology	Department of Anthropology	College of Liberal Arts	The Graduate College
Master of Arts – English	Department of English	College of Liberal Arts	The Graduate College
Master of Arts – History	Department of History	College of Liberal Arts	The Graduate College
Master of Arts – Psychology (closed 2021-22)	Department of Psychology	College of Liberal Arts	The Graduate College
Master of Arts – Clinical Psychology	Department of Psychology	College of Liberal Arts	The Graduate College
Master of Arts – Psychological and Brain Sciences	Department of Psychology	College of Liberal Arts	The Graduate College
Master of Fine Arts – Creative Writing	Department of English	College of Liberal Arts	The Graduate College

College of Sciences

Component 4: Correct Degree Name:	Component 5: i. Department Name	Component 5: ii. College Name	Component 5: iii. The Graduate College
Doctor of Philosophy – Astronomy	Department of Physics and Astronomy	College of Sciences	The Graduate College
Doctor of Philosophy – Biological Sciences	School of Life Sciences	College of Sciences	The Graduate College
Doctor of Philosophy – Chemistry	Department of Chemistry and Biochemistry	College of Sciences	The Graduate College
Doctor of Philosophy – Geoscience	Department of Geoscience	College of Sciences	The Graduate College
Doctor of Philosophy – Mathematical Sciences	Department of Mathematical Sciences	College of Sciences	The Graduate College
Doctor of Philosophy – Physics	Department of Physics and Astronomy	College of Sciences	The Graduate College
Doctor of Philosophy – Radiochemistry	Department of Chemistry and Biochemistry	College of Sciences	The Graduate College
Master of Science – Astronomy	Department of Physics and Astronomy	College of Sciences	The Graduate College
Master of Science – Biochemistry	Department of Chemistry and Biochemistry	College of Sciences	The Graduate College
Master of Science – Biological Sciences	School of Life Sciences	College of Sciences	The Graduate College
Master of Science – Chemistry	Department of Chemistry and Biochemistry	College of Sciences	The Graduate College
Master of Science – Geoscience	Department of Geoscience	College of Sciences	The Graduate College
Master of Science – Mathematical Sciences	Department of Mathematical Sciences	College of Sciences	The Graduate College
Master of Science – Physics	Department of Physics and Astronomy	College of Sciences	The Graduate College
Master of Science – Water Resources Management	{leave blank}	College of Sciences	The Graduate College

Graduate College - Interdisciplinary Programs

Component 4: Correct Degree Name:	Component 5: i. Department Name	Component 5: ii. College Name	Component 5: iii. The Graduate College
Master of Science – Biomedical Engineering	{leave blank}	{leave blank}	The Graduate College
Doctor of Philosophy – Interdisciplinary Health Sciences	{leave blank}	{leave blank}	The Graduate College
Doctor of Philosophy – Neuroscience	{leave blank}	{leave blank}	The Graduate College

Greenspun College of Urban Affairs

Component 4: Correct Degree Name:	Component 5: i. Department Name	Component 5: ii. College Name	Component 5: iii. The Graduate College
Doctor of Philosophy – Criminology and Criminal Justice	Department of Criminal Justice	Greenspun College of Urban Affairs	The Graduate College
Doctor of Philosophy – Public Affairs	School of Public Policy and Leadership	Greenspun College of Urban Affairs	The Graduate College
Doctor of Philosophy – Workforce Development and Organizational Leadership	School of Public Policy and Leadership	Greenspun College of Urban Affairs	The Graduate College
Master of Arts – Communication Studies	Department of Communication Studies	Greenspun College of Urban Affairs	The Graduate College
Master of Arts – Criminal Justice	Department of Criminal Justice	Greenspun College of Urban Affairs	The Graduate College
Master of Arts – Journalism & Media Studies	Hank Greenspun School of Journalism and Media Studies	Greenspun College of Urban Affairs	The Graduate College
Master of Social Work	School of Social Work	Greenspun College of Urban Affairs	The Graduate College

Howard R. Hughes College of Engineering

Component 4: Correct Degree Name:	Component 5: i. Department Name	Component 5: ii. College Name	Component 5: iii. The Graduate College
Doctor of Philosophy – Civil & Environmental Engineering	Department of Civil and Environmental Engineering and Construction	Howard R. Hughes College of Engineering	The Graduate College
Doctor of Philosophy – Computer Science	Department of Computer Science	Howard R. Hughes College of Engineering	The Graduate College
Doctor of Philosophy – Electrical Engineering	Department of Electrical and Computer Engineering	Howard R. Hughes College of Engineering	The Graduate College
Doctor of Philosophy – Mechanical Engineering	Department of Mechanical Engineering	Howard R. Hughes College of Engineering	The Graduate College
Master of Science – Construction Management New Name: Master of Science – Construction and Infrastructure Management (from 2022-2023 catalog onward)	Department of Civil and Environmental Engineering and Construction	Howard R. Hughes College of Engineering	The Graduate College
Master of Science – Materials and Nuclear Engineering	Department of Mechanical Engineering	Howard R. Hughes College of Engineering	The Graduate College
Master of Science in Aerospace Engineering	Department of Mechanical Engineering	Howard R. Hughes College of Engineering	The Graduate College
Master of Science in Computer Science	Department of Computer Science	Howard R. Hughes College of Engineering	The Graduate College
Master of Science in Engineering – Electrical Engineering	Department of Electrical and Computer Engineering	Howard R. Hughes College of Engineering	The Graduate College
Master of Science in Engineering – Mechanical Engineering	Department of Mechanical Engineering	Howard R. Hughes College of Engineering	The Graduate College
Master of Science in Engineering – Civil & Environmental Engineering	Department of Civil and Environmental Engineering and Construction	Howard R. Hughes College of Engineering	The Graduate College
Master of Science in Transportation	Department of Electrical and Computer Engineering	Howard R. Hughes College of Engineering	The Graduate College

Lee Business School

Component 4: Correct Degree Name:	Component 5: i. Department Name	Component 5: ii. College Name	Component 5: iii. The Graduate College
Master of Arts – Economics	Department of Economics	Lee Business School	The Graduate College
Master of Science – Management Information Systems	Department of Management Entrepreneurship, and Technology	Lee Business School	The Graduate College

School of Integrated Health Science

Component 4: Correct Degree Name:	Component 5: i. Department Name	Component 5: ii. College Name	Component 5: iii. The Graduate College
Master of Science – Exercise Physiology	Department of Kinesiology and Nutrition Sciences	School of Integrated Health Science	The Graduate College
Master of Science – Health Physics	Department of Health Physics and Diagnostic Sciences	School of Integrated Health Science	The Graduate College
Master of Science – Kinesiology	Department of Kinesiology and Nutrition Sciences	School of Integrated Health Science	The Graduate College
Master of Science – Nutrition Sciences	Department of Kinesiology and Nutrition Sciences	School of Integrated Health Science	The Graduate College
Doctor of Philosophy – Kinesiology (eliminated in 2019)	Department of Kinesiology and Nutrition Sciences	School of Integrated Health Science	The Graduate College
Doctor of Physical Therapy	Department of Physical Therapy	School of Integrated Health Science	The Graduate College
Post-Professional Occupational Therapy Doctorate	Department of Brain Health	School of Integrated Health Science	The Graduate College

School of Dental Medicine

Component 4: Correct Degree Name:	Component 5: i. Department Name	Component 5: ii. College Name	Component 5: iii. The Graduate College
Doctor of Philosophy – Oral Biology	{leave blank}	School of Dental Medicine	The Graduate College
Master of Science – Oral Biology	{leave blank}	School of Dental Medicine	The Graduate College

School of Nursing

Component 4: Correct Degree Name:	Component 5: i. Department Name	Component 5: ii. College Name	Component 5: iii. The Graduate College
Doctor of Philosophy – Nursing	{leave blank}	School of Nursing	The Graduate College
Doctor of Nursing Practice	{leave blank}	School of Nursing	The Graduate College

School of Public Health

Component 4: Correct Degree Name:	Component 5: i. Department Name	Component 5: ii. College Name	Component 5: iii. The Graduate College
Doctor of Philosophy – Public Health	Department of Environmental and Occupational Health	School of Public Health	The Graduate College
Doctor of Philosophy – Public Health	Department of Health Care Administration and Policy	School of Public Health	The Graduate College
Doctor of Philosophy – Public Health	Department of Epidemiology and Biostatistics	School of Public Health	The Graduate College
Master of Healthcare Administration	Department of Health Care Administration and Policy	School of Public Health	The Graduate College
Master of Public Health	Department of Environmental and Occupational Health	School of Public Health	The Graduate College
Master of Public Health	Department of Health Care Administration and Policy	School of Public Health	The Graduate College
Master of Public Health	Department of Epidemiology and Biostatistics	School of Public Health	The Graduate College

School of Medicine

Component 4: Correct Degree Name:	Component 5: i. Department Name	Component 5: ii. College Name	Component 5: iii. The Graduate College
Master of Science – Couple and Family Therapy	Department of Psychiatry and Behavioral Health	School of Medicine	The Graduate College

William F. Harrah College of Hospitality

Component 4: Correct Degree Name:	Component 5: i. Department Name	Component 5: ii. College Name	Component 5: iii. The Graduate College
Doctor of Philosophy – Hospitality Administration	{leave blank}	William F. Harrah College of Hospitality	The Graduate College
Master of Science – Hotel Administration	{leave blank}	William F. Harrah College of Hospitality	The Graduate College

Section 3: Cover Page Examples

A: SAMPLE COVER PAGE FOR MASTER'S THESIS

I CAN'T MAKE IT OUT TONIGHT: THE EFFECTS OF ANXIETY ON UNIVERSITY STUDENT

SOCIALIZATION

By

Oscar B. Maxwell

Bachelor of Arts – Psychology
Western Michigan University
2018

A thesis submitted in partial fulfillment
of the requirements for the

Master of Arts – Clinical Psychology

Department of Psychology
College of Liberal Arts
The Graduate College

University of Nevada, Las Vegas
December 2022

B: SAMPLE COVER PAGE FOR DOCTORAL DISSERTATION

BUY, EAT, AND REPEAT: ANALYZING THE SOCIAL EFFECTS OF MARKETING FOOD TO CHILDREN
IN THE UNITED STATES

By

Lidia M. Matthews

Bachelor of Arts – Sociology
Western Michigan University
2017

Master of Arts – Sociology
University of New Mexico
2020

A dissertation submitted in partial fulfillment
of the requirements for the

Doctor of Philosophy – Sociology

Department of Sociology
College of Liberal Arts
The Graduate College

University of Nevada, Las Vegas
May 2023

C: SAMPLE COVER PAGE FOR SINGLE AUTHOR DOCTORAL PROJECT

UNDERSTANDING THE EMOTIONS IN PATIENT-CENTERED TREATMENT: RETHINKING PLANS FOR
THOSE WITH LONG TERM ILLNESSES

By

Winston M. Miller

Bachelor of Science – Biology
Arizona State University
2018

Master of Science – Nutrition Sciences
University of New Mexico
2020

A doctoral project submitted in partial fulfillment
of the requirements for the

Doctor of Nursing Practice

School of Nursing
The Graduate College

University of Nevada, Las Vegas
December 2023

D: SAMPLE COVER PAGE FOR MUTIPLE AUTHOR DOCTORAL PROJECT

PRACTICAL TREATMENTS FOR WORKPLACE INJURIES: REDUCING HEALING TIMES FOR INJURIES
THAT TAKE PLACE WHILE EMPLOYEES ARE ON THE CLOCK

By

William P. Hernandez

Monique S. Jackson

Jerry F. Tan

Michelle L. Thomason

A doctoral project submitted in partial fulfillment
of the requirements for the

Doctor of Physical Therapy

Department of Physical Therapy
School of Integrated Health Sciences
The Graduate College

University of Nevada, Las Vegas
May 2023

Section 4: Cover Page Essentials Overview

- All sections on the Cover Page
 - Centered on the page
 - All sections should be separated from one another by at least one single-spaced line break (blank line)
 - No page number on the Cover Page
- Title
 - All CAPs (all capital letters)
 - Double-spaced
 - If more than one line, it should be in the shape of an inverted triangle, with the longest line at the top, and the shortest line at the bottom ▼
- “By”
 - “B” should be capitalized
- Name(s)
 - Must be your legal name as listed on your MyUNLV account
 - If more than one author, names should have a single-spaced line break separating them
- The phrase ‘A thesis/dissertation/doctoral project submitted in partial fulfillment’ should be on one line, and the second line should read ‘of the requirements for the’
 - This section should always be separated between ‘fulfillment’ and ‘of’
- Degree Title
 - See **Section 2: Correct Degree Titles and Academic Units for Degrees with Thesis or Dissertation as their culminating experience** in this document
- Department, School, The Graduate College
 - See **Section 2: Correct Degree Titles and Academic Units for Degrees with Thesis or Dissertation as their culminating experience** in this document
- University of Nevada, Las Vegas and the Month/Year of degree conferral
 - There must be a comma after ‘Nevada’ followed by ‘Las Vegas’
 - The month listed should match the following
 - Fall Graduation: December
 - Spring Graduation: May
 - Summer Graduation: August
 - This should be the last section on the Cover Page