



## S-6: CLASS AND CLINICAL ATTENDANCE POLICIES

**POLICY:** To establish criteria for classroom and clinical attendance.

**RATIONALE:** Students' attendance in class and clinical maximize their learning experiences.

### PROCEDURE:

- A. Classroom Attendance Policy:** Individual instructors have the authority to set attendance requirements for classes. Requirements will be published in the course syllabus. It is the student's responsibility to notify the instructor of absences in accordance with the stated policy.
- a. Change in Class Schedule:** The School of Nursing reserves the right to amend the information published in the Class Schedule. Changes that may occur are day, time, instructor or clinical agency. The student will be notified through myUNLV, WebCampus, and/or the School of Nursing Bulletin Board (BHS421) prior to the commencement of classes.
  - b. Children in Class:** Neither students, nor faculty, shall bring babies or small children into the classroom or clinical practice area. Having babies and children in the classroom is disruptive, even when the visitors are quiet. Faculty do not wish to be placed in a position in which they must deny individual students the opportunity to attend class if they bring babies or children. Thus, students should make prior alternative arrangements for appropriate child care.
- B. Clinical Attendance Policy:** Attendance for all clinical experiences is mandatory. Missed clinical days will be made up at the discretion of the instructor dependent on faculty availability, site availability, and/or appropriateness of situation for student to attend.
- a. Tardiness:** arriving any time beyond the expected designated clinical start time.
    - i.** First occurrence of tardiness will result in a clinical contract
      - 1.** Student will not be automatically sent home, unless appropriate (i.e. student not prepared for clinical, not dressed in appropriate attire, not physically or mentally able to provide patient care)
    - ii.** Second occurrence of tardiness in the same clinical will result in failure of that clinical.
  - b. No Call/No Show:** no prior notification to the clinical instructor of tardiness or absence prior to assigned clinical shift.
    - i.** One (1) No Call/No Show will result in a clinical failure.
  - c. Absence:** any missed clinical day.  
Two (2) missed clinical days will result in a failure of the clinical course.

Approved by Student Affairs Council: 3/11/08-Revised 7/8/13, 2/9/15  
Approved by Faculty Organization: 3/25/08, 7/29/13, 2/23/15  
Approved by Dean: 3/25/08; 7/29/13, 2/23/15