Protocol for Incidents Involving Students of Concern

The purpose of this protocol is to guide and sustain a campus network where the UNLV campus community can respond proactively to situations involving students of concern by connecting those students to essential support services. It is the intent of this protocol to work in a coordinated and collaborative fashion to address students of concern in a timely and consistent manner. By utilizing this protocol to share appropriate information, UNLV students of concern can receive and/or stay connected to the academic and student wellness services they need. \textit{Note: This protocol is for cases originating in any department that do not result in a direct self-referral to the UNLV Student Counseling and Psychological Services.}

1. **If there is any question as to the seriousness of the incident or if an imminent threat exists:**
   - Contact UNLV Police Services immediately for Threat Analysis.
   - After facilitating necessary emergency procedures, Police Officer(s) document the situation as thoroughly as possible, collects witness documentation, and provides all allowable documentation to OSC as soon as possible.

2. **Other cases of concern:**
   - Responsible reporting agent for institution (Campus Housing/Police Services/Faculty/other) documents the situation as thoroughly as possible using the \textbf{Student of Concern Report Form}, and provides all documentation to OSC as soon as possible.

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**Office of Student Conduct (OSC):**
- Receives case report and logs in database.
- OSC officer assigned to case.
- Determines preferred course of action for case specifics based on recommendations of BMT.

**Responsible OSC officer contacts Behavior Management Team (BMT):**
- For confidential consultation and review. OSC will provide names ahead of time to allow staff to:
  - In OSC process, if student responsibility is accepted and/or determined; referral to CAPS with necessary release of information for completion of sanctions may be assigned as condition of remaining part of campus housing and/or campus community.
  - If referred to OSC, case will follow procedure as outlined in UNLV Student Conduct Code.
  - If referred to CAPS, release of information to OSC may be required to ensure that student met with health care professional and has received necessary information required for specific case to meet safety and liability concerns. Any potential remaining conduct issues around incident will be handled separately by OSC at appropriate time (as determined by OSC with BMT consultation).

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**External Protocol**

**Internal Protocol**