



ALLEGED ACADEMIC MISCONDUCT REPORT

Please send this form to the Office of Student Conduct, CDC Building 1, Room 118, Mail Code 2019, Fax 895-2514. *This report is placed in the student's temporary disciplinary file but does not become a part of the student's permanent academic record unless so noted in sanctions. (Copy – Instructor / Department / Unit; Copy – Student; Copy – Office of Student Conduct)*

DATE: _____

STUDENT: _____ NSHE ID Number _____

Email Address : _____

Home Telephone: _____ Work / School Telephone: _____

RESPONSIBLE INSTRUCTOR / DESIGNEE: _____

Office: _____ Telephone: _____ Mail Code: _____

Email address: _____ Course Number / Section: _____

Semester / Year _____ Date of Incident: _____

ALLEGED MISCONDUCT VIOLATIONS: *Check applicable items below*

<input type="checkbox"/>	A. Plagiarism	<input type="checkbox"/>	E. Attempting to influence or change any academic materials
<input type="checkbox"/>	B. Receiving External Assistance during any academic activity (i.e., providing aid; use of camera telephones, text messages; materials from previous classes; working with others on examinations without express permission of instructor; possessing, buying/selling materials for assignments)	<input type="checkbox"/>	F. Falsifying or misrepresenting any hours/activities related to internships, clinical activities, etc.
<input type="checkbox"/>	C. Turning in the same work in more than one class	<input type="checkbox"/>	G. Acting as a substitute for another student or using another person as a substitute in any academic activity
<input type="checkbox"/>	D. Falsifying information	<input type="checkbox"/>	H. Facilitating, permitting or tolerating any of items A. through G.

DESCRIPTION OF ALLEGED VIOLATION(S) AND/OR ATTACHMENTS:

PROPOSED SANCTION(S):

A. Proposed Academic Sanctions from Academic Department/Unit

<input type="checkbox"/>	1. Resubmitting an Assignment	<input type="checkbox"/>	4. Reduction of points/letter grade for class
<input type="checkbox"/>	2. Reduction of points/letter grade for the assignment	<input type="checkbox"/>	5. Failing grade for assignment
<input type="checkbox"/>	3. Dropping a class	<input type="checkbox"/>	6. Failing grade for class

B. Requested Conduct Sanctions by Academic Department/Unit (if applicable)

<input type="checkbox"/>	1. Reflection Letter of Understanding	<input type="checkbox"/>	7. Suspension or Removal from program, school, or college (approved by Dean/Academic Unit Equivalent)
<input type="checkbox"/>	2. Skill Remediation	<input type="checkbox"/>	8. Suspension
<input type="checkbox"/>	3. Academic Integrity Seminar	<input type="checkbox"/>	9. Expulsion
<input type="checkbox"/>	4. Conduct Warning or Probation	<input type="checkbox"/>	10. Withdrawal of credit for previously accepted course or requirement
<input type="checkbox"/>	5. Loss of Privileges	<input type="checkbox"/>	11. Revocation of a degree or certificate
<input type="checkbox"/>	6. Transcript notation (approved by Dean/Unit Equivalent)	<input type="checkbox"/>	12. Referral to the appropriate legal authorities

INITIAL MEETING:

<input type="checkbox"/>	1. The allegations are dismissed	<input type="checkbox"/>	4. The student accepts responsibility for the violation but does not accept the academic sanction(s) and requests a hearing
<input type="checkbox"/>	2. The student accepts responsibility for the violation and accepts the academic sanction(s)	<input type="checkbox"/>	5. Student declines "Initial Meeting"
<input type="checkbox"/>	3. The responsible instructor/designee believes a violation occurred with the student not admitting responsibility and requesting a hearing		

Student Signature: _____ Date: _____

Instructor/Designee Signature: _____ Date: _____

Chair/Director Signature : _____ Date: _____

Dean's/Unit Equivalent's Signature (if required): _____ Date: _____