

Office of Student Conduct Advisor Information & Authorization Form

The *UNLV Student Conduct Code* affords all students/student organizations involved in the University disciplinary process—complainant or charged—the right to an advisor of his/her/its choice. The term *advisor* means any individual selected by the student to assist with the University disciplinary process. All UNLV students/student organizations are expected to speak for themselves during any and all student conduct meetings or hearings. An advisor **may not** speak for a student/student organization or address witnesses, complainants, victims, or hearing panel members without authorization from the hearing board chair or an Office of Student Conduct staff representative. Additionally, an advisor cannot serve as a witness.

However, a student/student organization may consult with an approved advisor, verbally or in writing, at any time during a conduct meeting or hearing. Such consultation must take place in a manner that does not disrupt the proceedings. If the chairperson or Office of Student Conduct Staff representative determines that an advisor's presence is causing a disruption, the advisor will be given a verbal warning. If the advisor continues to cause a disruption after a verbal warning has been given, the advisor will be asked to leave the hearing or meeting.

Please complete the required information below if you plan to have an advisor. **This form must be submitted to the Office of Student Conduct a minimum of seven (7) days prior to the hearing.**

Student/Student Organization Name	
Preferred Phone Number	
Preferred E-mail Address	
Advisor's Name	
Advisor's Phone Number	
Relationship to Advisor	

_____ I will be accompanied by an advisor during my participation in the University disciplinary process. I understand that it is my responsibility to share information regarding the student conduct process and the role of the advisor. I understand that my advisor cannot speak for me unless authorized to do so by the hearing body. I further understand that if my advisor does not adhere to his/her defined role, he/she may be removed from the hearing.

Student Signature

Date

Witness Signature

Date

Student Information/Record Release Form for Records Maintained by the Office of Student Conduct

This release represents your written consent to disclose educational records maintained by the UNLV Office of Student Conduct.

I, _____, choose to voluntarily give my consent to the Office of Student Conduct to disclose the information contained within my individual disciplinary file as related to the UNLV student conduct case occurring on _____ to the advisor listed on the front of this form.

Please indicate the type of access to be provided:

_____ Personal Viewing Access Only

_____ Oral Discussion Only

_____ All of the Above

I understand that under the Family Educational Rights and Privacy Act of 1974 (FERPA) no disclosure of my records can be made without my written consent unless otherwise provided for, in legal statutes. I also understand that I may revoke this consent, in writing, at any time except to the extent that action has already been taken upon this release.

Student Signature

Date

Witness Signature

Date