CLINICAL SIMULATION CENTER OF LAS VEGAS ORIENTATION

Website: https://csclv.nevada.edu/
HOURS OF OPERATIONS

Monday through Friday
8 a.m. – 5 p.m.
If you are at the center past hours of operations all MARLOCKS automatically lockdown for the night at 8pm.
Closed on Federal Holidays.
Weekends are available for select events.
Staff is limited.
Dr. Leland Rockstraw – Director
Andrew Pfannes – Business Manager
Brandon Stone – IT Systems Administrator
Timothy Cummings & Brandi Blackman – Standardized Patient Program Specialists
Richard Dantes, Brenda Lopez, & Kyra Sciabica– Clinical Simulation Specialists
CSCLV has implemented COVID-19 guidelines (please see our website for the full list)

- All students, staff and faculty will use CDC self-checker
- **Students and faculty** are responsible for cleaning and disinfecting their work stations and/or lab stations after every use.
- Certain areas at CSCLV have been closed off in order to adhere to COVID-19 guidelines.
- Please practice social distancing when applicable
- Masks must be worn at all times indoors at CSCLV even if you are fully vaccinated.
- READ all signs placed at the CSCLV
FIRE VIOLATIONS

NO sitting in the hallways
NO running down the hallways
NO crowding in front of a lab or a classroom

There is the student lounge and study room that you can wait for your lab or lecture to begin.
Students and faculty must use Proximity card to gain access into the building

Students only have access into the building, students must have CSCLV staff open labs and classrooms for them.

Place the proximity card flat on the Marlock pad in order to unlock the doors. (yellow circle)

If you have forgotten your proximity card, please use the intercom to page a staff member to unlock the door. (red circle)
Our center is a **collaborative center**; therefore, be respectful and understand that the Center has other lectures, labs and simulations running all day.

You would not want to be interrupted by loud disturbances; therefore, be respectful and keep your voices down.

Ex: Testing in progress and/or simulations
Clinical Simulation Center of Las Vegas
Floor Map

- Faculty office
- Skills lab tech office
- Men's bathroom
- Entrance door to School of Dental and to SP2
No photos, audio/video recording at the Clinical Simulation Center under any circumstances: If students are filming for their Capstone project, they must get approval from both Director and our Business manager. Please see our website for staff directory. https://csclv.nevada.edu/about-us/staff/
If you have left something in one of the labs or classrooms please go see the Faculty Office (room #105) to check our lost and found. Please knock on the door, students do not have access to this room.

Lost and found is open Monday thru Friday from 8am – 4pm.
IMPORTANT INFORMATION ABOUT THE CENTER

CSCLV calendar is available on the TV screens by the main entrance and at the end of the hallway.

Calendars are also posted outside of each classroom and lab with a list of what lectures and labs are being held in that specific room/lab.

**NO food or beverages**—except water—in the labs, simulation debrief rooms, or classrooms.
Respect CSCLV equipment:

Be careful when handling all equipment and manikins.
If something is broken please report it immediately to your instructor.
See Skills Lab tech for reporting broken equipment.
Our manikins are ink sensitive – do not draw on the manikins with pen, it will ruin them.
Do not use ink on tape or tegaderm and place it on the manikin.
Do not unplug, move, or switch equipment and/or manikins. Not all of the equipment is universal and will not work if switched around.
Ex: BP cuffs on vital sign machines vs. wall units.
EQUIPMENT MISUSAGE

Note: Equipment is expensive and your lab fees do not cover replacement parts; therefore, excessive broken equipment will result in losing privileges in the use of medical equipment or manikins/trainers.
Who do I see if my Proximity card is not working?
   Please see our Business Manager, Andrew Pfannes (andrew.pfannes@unlv.edu) in the faculty office room #105 or Dr Leland Rockstraw (leland.rockstraw@unlv.edu) in the faculty office #105

What do I do if I lose my Proximity card?
   Please see our Business Manager to request a new one and you will have to pay a $10 replacement fee

Can students print at the center?
   Printing is available on a very limited basis in the stdu room. Please print everything you need before arriving for you skills/sim day.
RULES FOR THE LAB ROOMS

Report if any medical equipment or trainers/manikins are broken immediately to your clinical instructor.

Respect the equipment, they are not toys and belong to CSCLV.

Do not go into a lab that your class is not scheduled for, including simulation rooms.

Store your personal belongings out of the way – they do not belong on the lab benches. Place them on your chairs but NOT under hospital beds. They will get stuck.

Push in your chairs and clean up your stations.

NOTE: LABS include the following rooms: SP1 and SP2, Skills Lab A and B, and the Hospital Ward
Clean up your station.
Push in your chairs.
Throw away all trash.
NO food or beverages in the labs.
Bottled drinks only.
WHAT'S THE DIFFERENCE BETWEEN THESE TWO IMAGES?

Clean

Not clean
All visitors must pay for parking when coming to CSCLV

Pay options:
- Use the PayByPhone app
- Visit Building C (Police and Parking Services) – open Monday thru Friday 8am – 4pm

You can pay for a day, week, month or yearly pass.

Weekend parking is free.

Please park in Student parking only – parking in patient parking or staff parking will result in a ticket.
OVER FLOW PARKING LOT

We apologize for the inconvenience of the parking lot construction.
BORROWING EQUIPMENT

- Students are limited to borrowing equipment off of CSCLV property.
  - i.e. BP cuffs, reflex hammers, etc.
  - All equipment will have to be signed out and approved by Skills lab technician.
  - Equipment must be returned by the deadline agreed upon or privileges will be revoked.

Instructors must go to skills lab technician and sign an agreement form to borrow CSCLV equipment outside of CSCLV property.
If you borrow equipment from CSCLV and you lose it, it is your responsibility to pay the replacement fee.

- Via cash or check (payable to Nevada Board of Regents)
- Ex: BP cuff or gown = $20 each
- Ex: Reflex hammer = $15
Please **READ** all signs posted in front of labs or classrooms.

There will be times during the semester where areas are prohibited to student entry. Ex: OSCE’S, simulations, and testing.

- Please do not walk into a lab/classroom that is not scheduled for your class.
If there are any issues with Med Dispense (Pxes) come find Skills Lab technician immediately.

Do NOT unplug, shut down, or move the Med Dispenses.

   Contact Kyra immediately.

Training of how to use the Med Dispense will be later in the semester.

DO NOT PUT LIQUIDS NEAR THE MED DISPENSE.
Laptops can only be used during an instructor’s lab. NO student checkout.

Wipe down laptops with cleaner after every use.

Please place laptops, power cords and headphones back in their assigned laptop cart neatly.

- NO food or beverages near the laptops.

If you are having any **technical problems** with our laptops please contact Brandon Stone our **IT administrator** at 702-774-2120, or 702-787-4291.
Practice lab is scheduled on Thursdays for the first 7 weeks of the semester.

Practice lab will be divided into 4-hour increments (8a-12p and 1p-5p) and one session is required per week for skills practice.

Students will attend the designated time slot conveyed by your clinical instructor.

**Friday practice lab:** Students must sign up no later than 7pm on Thursday.

Sign up through the link posted on Canvas or through the Open Lab tab on the CSCLV Website.

Email kyra.sciabica@unlv.edu AND your Open Lab instructors if you have to cancel your appointment.

The links open Monday at 7:00am and close at 7:00pm on Thursday unless capacity is hit first. It will reset for next week.

Open Lab
Whatever skill you sign up for is what we will supply. Make sure you sign up for the correct skill and bring your supplies from your tote bag. If you do not bring your tote bag you will have to share with a peer.
If students leave the main floor of the Clinical Simulation Center you are no longer at the Center.

At this point, if faculty from either schools asks you to leave, you must leave their premises.
You can reach our staff via email or phone for any questions related to your simulations, skill lab, SP events or IT complications.

https://cscly.nevada.edu/about-us/staff/
POLICE ESCORT & EMERGENCY

If you are here at the Simulation center late and would like a police escort you can dial 311 or 702-895-3669 from the landlines located in any classroom or lab. If there is an emergency, please dial 911 immediately.
Monday thru Friday, not available on weekends or holidays.  
8am – 4pm  
702-774-2154 office phone (CALL, do not text)  
Email is the best method of contact; however, please allow up to one business day for a response.  
Email: kyra.sciabica@unlv.edu
CSCLV STAFF WISHES YOU A SUCCESSFUL SEMESTER!