UNLV Syllabus Outline
(must be submitted with course creates or changes)

Course Title
Prefix & Number
Credit(s)
Semester

Instructor
Office Location
Office Hours
Telephone & email

Course Description
Prerequisite Course(s), if any (300 & 400 level courses must have prereq).

Course Objectives
Program Outcomes and/or ULO’s

Texts, readings, and instructional resources
• Required Texts
• Recommended Texts
• Additional Readings
• Description of Instructional Procedures

Assignments, evaluation procedures, and grading policy
• Academic Requirements – describe academic requirements here (i.e., paper, project, case study, exam, etc)
• Administrative Requirements – describe administrative requirements here (i.e., attendance, incomplete policy, etc)
• Grading – describe grading scale here (i.e., point scale or percentage scale based on academic and administrative requirements, etc)

Weekly Schedule – (i.e., session/date, topic/assignment, readings, due dates)

Standard Provost’s Statements (Does not have to be included in the syllabus sent to the curriculum committee.)
• Academic Integrity
• DRC/LES
• Religious Holiday’s
• Student Conduct