To: UNLV Campus Community

From: Ngai Pindell, Vice Provost for Faculty Affairs

RE: CALL FOR NOMINATIONS – 2017 UNLV Foundation Distinguished Teaching Award and 2017 Nevada Regents’ Teaching Award

The Office of the Executive Vice President and Provost is pleased to announce the opening of the nomination/application period for the 2017 UNLV Foundation Distinguished Teaching Award and the 2017 Nevada Regents’ Teaching Award. There can be up to five UNLV Foundation awards of $5,000 each. UNLV selects one nominee annually for the Nevada Regents’ Teaching Award from among recipients of the UNLV Foundation Distinguished Teaching Award. Awardees will be recognized at the Academic Recognition event in April and will serve as a provost-appointed UNLV Teaching Academy Fellow by sharing their insights at two events in the following academic year.

ELIGIBILITY
UNLV Foundation Distinguished Teaching Award
• Applicant must be a full-time academic faculty member who has completed five years of teaching at a NSHE institution by the date of nomination.
• Past recipients of this award may apply for another UNLV Foundation Distinguished Teaching Award after five years have elapsed since the receipt of their prior award.

Nevada Regents’ Teaching Award
• Applicant must be a full-time academic faculty member who has completed five years of teaching at a NSHE institution by the date of nomination.
• Applicant must be a recipient of the UNLV Foundation Distinguished Teaching Award, and may apply for the Regents’ Teaching award annually.

APPLICATION MATERIALS
Complete applications are due by 5:00 pm Friday, September 23, 2016 by email to elaine.anderson@unlv.edu. Incomplete applications will not be considered. Application materials are the same for both awards.

- Checklist
- Curriculum vitae: Applicant’s current curriculum vitae
- Annual Evaluations: Up to three recent annual evaluations by the applicant’s supervisor
**Student Evaluation of Teaching Summary:** Summary of student evaluation data including
- a copy of the evaluation form(s) used
- a table [see example] summarizing student evaluation data from up to three courses offered in the past four semesters, including:
  - course number
  - academic year
  - academic semester
  - number of students enrolled in the course
  - number of completed evaluations
  - mean student grade in the course
  - mean score from the evaluation form’s overall teaching rating item
  - mean score from any additional overall teaching rating item from the evaluation form

**Evidence of Teaching Accomplishments:** Up to three examples representative of the applicant’s teaching accomplishments. Each example must be accompanied by a written statement of 150-200 words that indicates how the example provides evidence of one or more of the following:
- the applicant’s goals in the areas of instruction and student access and how s/he has assessed progress toward these goals
- the applicant’s achievements in fostering UNLV students’ mastery of particular learning objectives
- how the applicant has addressed a significant challenge in her/his instruction at UNLV
- how the applicant’s approach to instruction and student success has evolved in her/his time at UNLV.
(Examples include, but are not limited to, course outlines/syllabi, course handouts, exercises/activities the candidate has developed, exams or assignments, distance education materials, videotapes developed by the candidate, peer evaluations of teaching, video recordings of teaching, white papers or publications on teaching/learning in the candidate’s discipline, other evidence of the candidate’s research on teaching/learning in his/her discipline.)

**Recommenders:** Names and address of up to five persons, including students, whom the selection committee may contact regarding the candidate’s effectiveness, achievements, or abilities as a teacher.

**Letters of support:** Up to four letters of support, including a nomination letter from a NSHE employee or student, that speak to the nominee’s effectiveness, achievements, or abilities as a teacher from persons such as the department chair/unit director, department/unit colleagues, administrators, colleagues from other campus departments/units, employers or business/industry leaders, private or government agencies, and students or student body government representatives. Letters should address:
- how the candidate accomplished a significant record of excellence in teaching that brought recognition to his or her institution
- clear evidence of the candidate’s ability to communicate effectively with students, impart knowledge, and/or develop skills in a manner that
excites students’ interest in the subject matter as well as students’ interest in furthering their educational aspirations.

- clear evidence of the candidate’s enthusiasm for assessing, revising, and updating instructional methods, materials and technologies; a willingness to attempt and revise innovative instructional activities through varied approaches, methods, materials, or technologies in an effort to create ongoing participatory/active learning in the classroom and move the state of instruction in a field to a new level or in new directions; and a recurring effort to create learning tasks (assignments, exercises, and/or exams) that encourage critical thinking/reasoning skills.

- clear evidence of the candidate’s eagerness to be accessible to all students and to provide students with accurate advisement and appropriate referrals to other campus departments or to other NSHE institutions.