Determining Student FTE for a New Program Proposal

**Student FTE**

*Year 1* – FTE of students in the program for the first academic year it is open; include both full time and part time students.

Calculating student FTE:
- **Undergraduate** students: student credit hours divided by 15
- **Masters** students: student credit hours divided by 12
- **Doctoral** students: student credit hours divided by 9
- **Professional** students: student credit hours divided by 12

*Year 3* – FTE of students in the program at this point in time; include both full time and part time students.

*Year 5* - FTE of students in the program at this point in time; include both full time and part time students.