PROJECT DEVELOPMENT ENGINEER

Posting ID: EM18627489

Company: Golden Entertainment

Position Type: Full-Time

College Major(s): Construction Management (CEM)

Company Website: http://www.goldenentertainment.com

Work Location: Las Vegas, NV

Salary:

College Level(s): Undergraduate-Senior, Graduate Student, PhD. Student, Alumni

OVERVIEW

Golden Entertainment, Inc (GEI), owns and operates gaming properties across two divisions – resort and casino operations and distributed gaming. GEI (NASDAQ: GDEN) operates approximately 16,000 gaming devices, 114 table games, 5,162 hotel rooms, and provides jobs for more than 7,200 team members. GEI owns eight casino resorts – seven in Southern Nevada and one in Maryland. Through its distributed gaming business in Nevada and Montana, Golden Entertainment operates video gaming devices at nearly 1,000 locations and owns nearly 60 traditional taverns in Nevada. Golden Entertainment is focused on maximizing the value of its portfolio by leveraging its scale, leadership position and proven management capabilities across its two divisions

Roles and Responsibilities

- Thoroughly reviews contract documents, submittals, and shop drawings and ensures coordination & conflict resolution among various scopes of work
- Reviews, prepares, and maintains Request for Information report and logs
- Reviews construction schedule, prepares submittal logs/procurement logs, identifies critical path items, tracks & maintains submittal approvals, material procurement & delivery
- Performs quantity take off, prepares budgets, and reviews/analyzes change order requests
- Prices, issues, and tracks change orders
- Reviews drawing revisions, RFI's, and submittal comments and coordinates changes on a timely basis for schedule and cost impact
- Performs scope analysis, creates, and issues subcontracts
- Coordinates with QAA/subcontractors for all inspections and documents required for inspection
- Tracks, helps to resolve and close NCRs on a timely basis with the contractor(s)
- Tracks, helps to resolve and close NOVs on a timely basis with the contractor(s)
- Updates and helps manage the project budget and helps with project cost control and forecasting

Marian Mason | Internship & Career Services Coordinator | coecareer@unlv.edu | https://unlv.edu/engineering/jobs
UNLV, Howard R. Hughes College of Engineering
• Helps coordinate the project schedule with the contractor(s)
• Helps process contractor pay requests
• Prepares and leads with the contractor(s) project close out process, including internal ownership team departmental training, O&Ms, as-builts, permits, etc.
• Manages and tracks punch list completion with the contractor(s)
• Maintains current contract documents and coordinates with contractor(s) to provide internal ownership team departments with closeout documentation and as-built documents as required
• Develops and expands accurate historical cost data
• Performs other duties as assigned

Education and Qualifications
• Preferred to have at least two years of experience in commercial construction markets and a demonstrated ability to successfully start and complete projects
• Preferred experience in contract management, budget & cost control, and positive client relationships
• Must have good interpersonal skills and the ability to communicate effectively both verbally and in writing
• Must have good computer skills; experience with Microsoft Excel, Word, and Outlook; Preferred experience in project management and or scheduling software
• Degree in construction management or a related field preferred
• OSHA 10 or OSHA 30 certification a plus
• Must be team-oriented and focused on inter-departmental partnering

How to Apply
Please submit resumes to: jillian.ruiz@acepllc.com