PROJECT MANAGER I - MECHANICAL

Posting ID: EM17A02440
Company: CIRI Services Corporation
Position Type: Full-Time
College Major(s): Construction Management (CEM), Mechanical Engineering (ME)

Company Website: http://ciriservices.com/
Work Location: North Las Vegas
Salary:
College Level(s): Undergraduate-Senior, Graduate Student

OVERVIEW

The Project Manager I - Mechanical performs project management responsibilities, with emphasis on mechanical systems, on small projects, multiple task orders, or on an assigned segment of a larger project, including coordination of design, procurement, and construction activities. When assigned to only a segment of a larger project, this role develops a complete understanding of the contract and any relevant subcontracts in order to provide full support to the overall project management team. The PM (I) will manage, plan, and coordinate, with the superintendent, all activities of the project to ensure that goals and/or objectives of projects are accomplished within the project time frame and budget. This position may also be tasked with estimating functions for mechanical systems and responsible for directing the cost estimate effort on a medium project or on multiple small projects.

Roles and Responsibilities
Reviews project proposal/plan with Superintendent to determine time frame, funding limitations, staffing requirements, self-performance or subcontract.
Organizes and oversees job-site administration and field supervision. Assists in the procurement of subcontractors and suppliers. Monitors the progress schedule and its periodic revisions ensuring project stays on track.
Ensures site safety is at the forefront of each project.
Develops long term schedule, goals and projections for projects.
Establishes and maintains relationships with the owner, design professionals, building officials, local businesses, and emergency support.
Prepares project budgets and cost codes.
Prepares and submits Design Clarification / Verification Requests (DCVR) and change orders.
Work with and/or act as mechanical estimating lead in preparation of bid proposals and work closely with the project development organization to develop estimates for firm fixed price, cost reimbursable, and IDIQ projects

Education and Qualifications
Education: Bachelor’s Degree in Mechanical Engineering, Construction Management, or related
field preferred.
Experience: Possess at least three (3) years of relevant experience or a combination of education and directly related experience equal to seven (7) years. Relevant experience includes, but not limited to, experience as Assistant Project Manager, Project Engineer or Specialist, or a project role of significant capacity such as Project Controls Lead, Contracts Lead, etc. Demonstration of successful performance as an assistant Project Manager or senior project engineer on small to medium sized projects may also qualify. Experience in construction estimating with a general contractor and/or mechanical contractor. Conceptual Design Build experience is highly desirable.
Background Requirements: Applicants selected may be subject to a Federal background investigation and might be required to meet the eligibility requirements for access to classified information or matter. Applicants are required to have REAL ID Act compliant documentation at time of hire.

Preferred Skills
Project Manager Professional (PMP) certification preferred.
OSHA 30 hour.
Significant experience with earned value reporting and baseline management.
Demonstrated ability to work accurately, follow procedures and schedules, and prioritize multiple tasks.
Extensive knowledge of mechanical systems and components.
High degree of sensitivity and ability to maintain confidential client and employee information.

How to Apply
https://ciriservicescorporation.bamboohr.com/jobs/