

# SYMPOSIUM SUBMISSION CHECKLIST

## PERSONAL INFORMATION

- First name
- Last name
- School Affiliation
- NSHE ID Number
- Rebelmail address (must be your official UNLV email address)
- Email address
- Name of the school you attend
- Class Standing
- College and Department Affiliation
- Major, minor, certificate program, or professional development program

## FACULTY RESEARCH MENTOR

- Name of your faculty research mentor for this research project
- School affiliation of your research faculty mentor
- College and department affiliation of your research mentor

## PRESENTATION INFORMATION

- Preferred presentation format (poster or podium talk)
- Presentation title
- Coauthors (please include first and last name, and school/department affiliation of each author in the order you would like them to appear with your abstract)
- Upload your abstract (250-word maximum)
- How many other students will be presenting this work with you at the symposium?
- Co-presenter information (first name, last name, major(s), Rebelmail email address)

## RESEARCH SPECIFIC QUESTIONS

- Was this research conducted as part of a course?
- For projects involving human subjects or animals, was IRB or IACUC approval obtained for this project?
- Please list the name and date of any conferences or forums where this research has been, or will be, presented
- Please list the name(s) of any funding sources that supported this research

## OPTIONAL ADDITIONAL INFORMATION

- Optional demographic information will be asked and collected for our office to better serve the community.