

POSTER PRESENTATION EVALUATION FORM

Please note: this form will be given to the presenter after the event to provide feedback

Presenter(s): _____

Title: _____

Session & Time: _____

Please mark the score for each evaluation criterion below. When you are finished, combine the total points at the bottom for the overall score.

Format

Appropriate font size and proper use of colors; easy to read

Balanced use of visual aids (e.g., not too much text or too many images)

Comments on Format:

Fair	Average	Good	Excellent
<input type="text" value="2"/>	<input type="text" value="3"/>	<input type="text" value="4"/>	<input type="text" value="5"/>
<input type="text" value="2"/>	<input type="text" value="3"/>	<input type="text" value="4"/>	<input type="text" value="5"/>

Format Points = ____ /10

Presentation Content and Organization

Presented adequate background information and relevant content

Presented easily accessible and jargon-free information with smooth transitions

Presented meaningfully, logically, and purposefully articulated and structured content

Presented clear results, significance of research and its broader implications

Comments on Presentation Content and Organization:

Fair	Average	Good	Excellent
<input type="text" value="2"/>	<input type="text" value="3"/>	<input type="text" value="4"/>	<input type="text" value="5"/>
<input type="text" value="2"/>	<input type="text" value="3"/>	<input type="text" value="4"/>	<input type="text" value="5"/>
<input type="text" value="2"/>	<input type="text" value="3"/>	<input type="text" value="4"/>	<input type="text" value="5"/>
<input type="text" value="2"/>	<input type="text" value="3"/>	<input type="text" value="4"/>	<input type="text" value="5"/>

Content Points = ____ /20

Delivery

Clear and commanding voice showing variation and obvious preparation

Natural conversational tone with meaningful gestures and constant eye contact

Audience engagement, professional demeanor, and mastery of subject

Efficient time use within the allotted limits

Comments on Delivery:

Fair	Average	Good	Excellent
<input type="text" value="2"/>	<input type="text" value="3"/>	<input type="text" value="4"/>	<input type="text" value="5"/>
<input type="text" value="2"/>	<input type="text" value="3"/>	<input type="text" value="4"/>	<input type="text" value="5"/>
<input type="text" value="2"/>	<input type="text" value="3"/>	<input type="text" value="4"/>	<input type="text" value="5"/>
<input type="text" value="2"/>	<input type="text" value="3"/>	<input type="text" value="4"/>	<input type="text" value="5"/>

Delivery Points = ____ /20

Comments (*may use back of paper as well*)

TOTAL SCORE = ____ / 50

What were the strengths of this poster/presentation?

- 1)
- 2)
- 3)

Do you have any suggestions for improvement?

- 1)
- 2)
- 3)