

Lecture/Lab Combinations

Success Starts Here
2017 Scheduling Conference

Presenter:

- Maria Calderon
 - Scheduling Liaison in the Office of the Registrar.
 - Assigned to:
 - Sciences
 - Honors
 - Liberal Arts
 - Study Abroad

Four Pieces of Lecture/Lab Combinations

- Component
 - Lecture
 - Lab or Discussion
- Class Type
 - Enrollment
 - Non-Enroll
- Associated Class
- Auto Enroll Section

Component

- Lecture
- Lab or Discussion
 - Labs and discussions function exactly the same way.
 - For the purposes of this training I will only talk about labs.
- These components are required.
 - MyUNLV will not allow students to register for one component without registering for both.
 - Students also won't be able to drop one without dropping both.
- Graded Component
 - Set up in Curriculum
 - Both sections will appear to be credit building in “Maintain Schedule of Classes” but only the “Graded Component” of a class truly carries the credits.
 - The non graded component is treated like an extra meeting pattern by MyUNLV.

Class Type

- In any Lecture/Lab combination one component has to be Enrollment and one has to be Non-Enroll.
- Enrollment Section
 - Only Enrollment Sections have select buttons when students go to enroll.
 - Student Specific Permission can only be granted to Enrollment Sections.
- Non-Enroll Section
 - Any class given the 9999 Association has to be Non-Enroll.
 - Cannot directly limit enrollment on Non-Enroll sections.

Associated Class

- The assigned Associated Class number ties the components together.
- Think of it as a label for a group of sections.
 - Classes assigned to the same Associated Class Group can be taken together as long as they are different components.
 - Classes assigned to different Associated Class groups can not be taken together even if they are different components.
- 9999 Association Group
 - This group is part of all Associated Class Groups.

Auto Enroll Section

- Enrollment Sections can be assigned to Auto-enroll students into a particular Non-Enroll Section.
- Without Auto-enroll
 - When a student selects an Enrollment Section they are shown a list of associated Non-enrollment sections to choose from.
 - Even if there is only one choice.
- With Auto-enroll
 - When a student selects an Enrollment Section the Auto-Enroll section is automatically added to their shopping cart.
 - The student isn't given a choice.

Specific Lecture/Lab Associations

- Example:
 - All students in lab section 1003 are enrolled in lecture section 1001.
 - All students in lab section 1004 are enrolled in lecture section 1002.
- Decide which component (lecture or lab) you want to be the Enrollment section.
 - If you have multiple labs feeding into one Lecture make the Labs the Enrollment Section.
- All sections (both Non Enrollment and Enrollment) should have the same Associated Class group number.
- Assign Auto Enroll Section number to the Enrollment Section
 - In this case I would enter 1001 as the auto enroll section on Lab section 1003

Non-Enrollment Lecture

Basic Data		Meetings	Enrollment Cntrl	Reserve Cap	Notes	Exam	LMS Data
Course ID:	110509	Course Offering Nbr:	1				
Academic Institution:	University of Nevada Las Vegas						
Term:	2017 Spring	Undergrad	Auto Create Component				
Subject Area:	MATH	Mathematics					
Catalog Nbr:	283	Calculus III					
Class Sections							
*Session:	1	Regular Academic	Class Nbr:	27798			
*Class Section:	1008		*Start/End Date:	01/17/2017	05/06/2017		
*Component:	LEC	Lecture	Event ID:				
*Class Type:	Non-Enroll						
*Associated Class:	8	Units: 4.00	Associated Class Attributes				
*Campus:	MAIN	MAIN	Add Fee				
*Location:	MAINUNLV	UNLV Main	<input checked="" type="checkbox"/> Schedule Print				
Course Administrator:			<input checked="" type="checkbox"/> Student Specific Permissions				
*Academic Organization:	LV2340	Mathematical Sciences	<input type="checkbox"/> Dynamic Date Calc Required				
Academic Group:	SM	Sciences	<input type="checkbox"/> Generate Class Mtg Attendance				
*Holiday Schedule:	UNLV	UNLV Holiday Schedule	<input checked="" type="checkbox"/> Sync Attendance with Class Mtg				
*Instruction Mode:	EN	In Person Supplemental Web	<input type="checkbox"/> GL Interface Required				
Primary Instr Section:	1008						
Class Topic							
Course Topic ID:		<input type="checkbox"/> Print Topic in Schedule					
Equivalent Course Group							
Course Equivalent Course Group:	06112	MAT 283, MATH 283	<input type="checkbox"/> Override Equivalent Course				
Class Equivalent Course Group:							
Class Attributes							
*Course Attribute	*Course Attribute Value						
FUND	State Funding Formula Status	SSFTE	State Funding Formula FTE				
GEN	General Education	MATHEMATIC	Mathematics Credit				
Save Return to Search Notify							

Basic Data | Meetings | Enrollment Cntrl | Reserve Cap | Notes | Exam | LMS Data

Enrollment Lab

Basic Data		Meetings	Enrollment Cntrl	Reserve Cap	Notes	Exam	LMS Data
Course ID:	110509	Course Offering Nbr:	1				
Academic Institution:	University of Nevada Las Vegas						
Term:	2017 Spring	Undergrad	Auto Create Component				
Subject Area:	MATH	Mathematics					
Catalog Nbr:	283	Calculus III					
Class Sections							
*Session:	1	Regular Academic	Class Nbr:	27799			
*Class Section:	1009		*Start/End Date:	01/17/2017	05/06/2017		
*Component:	DIS	Discussion	Event ID:				
*Class Type:	Enrollment						
*Associated Class:	8	Units: 4.00	Associated Class Attributes				
*Campus:	MAIN	MAIN	Add Fee				
*Location:	MAINUNLV	UNLV Main	<input checked="" type="checkbox"/> Schedule Print				
Course Administrator:			<input checked="" type="checkbox"/> Student Specific Permissions				
*Academic Organization:	LV2340	Mathematical Sciences	<input type="checkbox"/> Include in Dynamic Date Calc				
Academic Group:	SM	Sciences	<input type="checkbox"/> Dynamic Date Calc Required				
*Holiday Schedule:	UNLV	UNLV Holiday Schedule	<input type="checkbox"/> Generate Class Mtg Attendance				
*Instruction Mode:	EN	In Person Supplemental Web	<input checked="" type="checkbox"/> Sync Attendance with Class Mtg				
Primary Instr Section:	1009						
Class Topic							
Course Topic ID:		<input type="checkbox"/> Print Topic in Schedule					
Equivalent Course Group							
Course Equivalent Course Group:	06112	MAT 283, MATH 283	<input type="checkbox"/> Override Equivalent Course				
Class Equivalent Course Group:							
Class Attributes							
*Course Attribute	*Course Attribute Value						
FUND	State Funding Formula Status	SSFTE	State Funding Formula FTE				
GEN	General Education	MATHEMATIC	Mathematics Credit				
Save Return to Search Notify							

Basic Data | Meetings | Enrollment Cntrl | Reserve Cap | Notes | Exam | LMS Data

Auto Enrollment

Non-Enrollment Section

Basic Data	Meetings	Enrollment Cntrl	Reserve Cap	Notes	Exam	LMS Data
Course ID:	110509	Course Offering Nbr:	1			
Academic Institution:	University of Nevada Las Vegas					
Term:	2017 Spring	Undergrad				
Subject Area:	MATH	Mathematics				
Catalog Nbr:	283	Calculus III				
Enrollment Control Find View All First 8 of 9 Last						
Session:	1	Regular Academic	Class Nbr:	27798		
Class Section:	1008	Component: Lecture	Event ID:			
Associated Class:	8	Units: 4.00				
*Class Status:	Active	Cancel Class				
Class Type:	Non-Enroll	Enrollment Status:	Open			
*Add Consent:	No Consent	Requested Room Capacity:	60	Total		
*Drop Consent:	No Consent	Enrollment Capacity:	60	0		
1st Auto Enroll Section:		Wait List Capacity:		0		
2nd Auto Enroll Section:		Minimum Enrollment Nbr:				
Resection to Section:						
<input checked="" type="checkbox"/> Auto Enroll from Wait List		<input type="checkbox"/> Cancel if Student Enrolled				
Save Return to Search Notify						

Basic Data | Meetings | Enrollment Cntrl | Reserve Cap | Notes | Exam | LMS Data

Enrollment Section

Basic Data	Meetings	Enrollment Cntrl	Reserve Cap	Notes	Exam	LMS Data
Course ID:	110509	Course Offering Nbr:	1			
Academic Institution:	University of Nevada Las Vegas					
Term:	2017 Spring	Undergrad				
Subject Area:	MATH	Mathematics				
Catalog Nbr:	283	Calculus III				
Enrollment Control Find View All First 9 of 9 Last						
Session:	1	Regular Academic	Class Nbr:	27799		
Class Section:	1009	Component: Discussion	Event ID:			
Associated Class:	8	Units: 4.00				
*Class Status:	Active	Cancel Class				
Class Type:	Enrollment	Enrollment Status:	Open			
*Add Consent:	No Consent	Requested Room Capacity:	60	Total		
*Drop Consent:	No Consent	Enrollment Capacity:	60	0		
1st Auto Enroll Section:	1008	Wait List Capacity:		0		
2nd Auto Enroll Section:		Minimum Enrollment Nbr:				
Resection to Section:						
<input checked="" type="checkbox"/> Auto Enroll from Wait List		<input type="checkbox"/> Cancel if Student Enrolled				
Save Return to Search Notify						

Basic Data | Meetings | Enrollment Cntrl | Reserve Cap | Notes | Exam | LMS Data

Non-specific Lecture/Lab Associations

- Ex: Students enrolled in lab section 1003 might be enrolled in lecture section 1001 OR lecture section 1002.
- Lectures must be designated as Enrollment section and Labs as Non-Enrollment Section.
- The Associated Class number for each lecture must match the last digits of the section number
 - Lecture Section 1001 → Associated class number 1
 - Lecture Section 1010 → Associated class number 10
- The Associated Class number for each lab is set to 9999
 - 9999 specifies that a student enrolled in that lab can also enroll into ANY other lecture.

Enrollment Lecture

Basic Data		Meetings	Enrollment Cntrl	Reserve Cap	Notes	Exam	LMS Data
Course ID:	101563	Course Offering Nbr:	1				
Academic Institution:	University of Nevada Las Vegas						
Term:	2017 Spring	Undergrad					
Subject Area:	BIOL	Biological Sciences					
Catalog Nbr:	189	Fund Life Sci	Auto Create Component				
Class Sections							
Find View All First 1 of 30 Last							
*Session:	1	Regular Academic	Class Nbr:	23200			
*Class Section:	1001		*Start/End Date:	01/17/2017 05/06/2017			
*Component:	LEC	Lecture	Event ID:				
*Class Type:	Enrollment						
*Associated Class:	1	Units: 4.00	Associated Class Attributes				
*Campus:	MAIN	MAIN	Add Fee				
*Location:	MAINUNLV	UNLV Main	<input checked="" type="checkbox"/> Schedule Print				
Course Administrator:			<input checked="" type="checkbox"/> Student Specific Permissions				
*Academic Organization:	LV2620	Life Sciences	<input checked="" type="checkbox"/> Dynamic Date Calc Required				
Academic Group:	SM	Sciences	<input type="checkbox"/> Generate Class Mtg Attendance				
*Holiday Schedule:	UNLV	UNLV Holiday Schedule	<input checked="" type="checkbox"/> Sync Attendance with Class Mtg				
*Instruction Mode:	EN	In Person Supplemental Web	<input type="checkbox"/> GL Interface Required				
Primary Instr Section:	1001						
Class Topic							
Course Topic ID: <input type="text"/> Print Topic in Schedule							
Equivalent Course Group							
Course Equivalent Course Group: 06136 BIO 189,BIOL 189 <input type="checkbox"/> Override Equivalent Course							
Class Equivalent Course Group: <input type="text"/>							
Class Attributes							
Personalize Find View All First 1 of 1 Last							
*Course Attribute		*Course Attribute Value					
<input type="text"/>		<input type="text"/>					
Save Return to Search Notify							

Basic Data | Meetings | Enrollment Cntrl | Reserve Cap | Notes | Exam | LMS Data

Non - Enrollment Lab

Basic Data		Meetings	Enrollment Cntrl	Reserve Cap	Notes	Exam	LMS Data
Course ID:	101563	Course Offering Nbr:	1				
Academic Institution:	University of Nevada Las Vegas						
Term:	2017 Spring	Undergrad					
Subject Area:	BIOL	Biological Sciences					
Catalog Nbr:	189	Fund Life Sci	Auto Create Component				
Class Sections							
Find View All First 6 of 30 Last							
*Session:	1	Regular Academic	Class Nbr:	23205			
*Class Section:	1006		*Start/End Date:	01/17/2017 05/06/2017			
*Component:	LAB	Laboratory	Event ID:	000084718			
*Class Type:	Non-Enroll						
*Associated Class:	9999		Associated Class Attributes				
*Campus:	MAIN	MAIN	Add Fee				
*Location:	MAINUNLV	UNLV Main	<input checked="" type="checkbox"/> Schedule Print				
Course Administrator:			<input checked="" type="checkbox"/> Student Specific Permissions				
*Academic Organization:	LV2620	Life Sciences	<input type="checkbox"/> Include in Dynamic Date Calc				
Academic Group:	SM	Sciences	<input checked="" type="checkbox"/> Dynamic Date Calc Required				
*Holiday Schedule:	UNLV	UNLV Holiday Schedule	<input type="checkbox"/> Generate Class Mtg Attendance				
*Instruction Mode:	EN	In Person Supplemental Web	<input checked="" type="checkbox"/> Sync Attendance with Class Mtg				
Primary Instr Section:	1006						
Class Topic							
Course Topic ID: <input type="text"/> Print Topic in Schedule							
Equivalent Course Group							
Course Equivalent Course Group: 06136 BIO 189,BIOL 189 <input type="checkbox"/> Override Equivalent Course							
Class Equivalent Course Group: <input type="text"/>							
Class Attributes							
Personalize Find View All First 1 of 1 Last							
*Course Attribute		*Course Attribute Value					
<input type="text"/>		<input type="text"/>					
Save Return to Search Notify							

Basic Data | Meetings | Enrollment Cntrl | Reserve Cap | Notes | Exam | LMS Data

Questions?

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