BUSINESS ASSOCIATE/ADMIN ASST

PostingID:  
Company: Rich Robotics Corp.  
Position Type: Part-time, 20hrs/week, M-F  
College Major(s): Any Engineering, Business, Journalism

Website: richrobotics.com  
Work Location: Las Vegas  
Salary: 20k/annually  
College Level(s): Juniors, Seniors, Graduates

OVERVIEW

Need Business Associate ASAP to begin work the week of October 24th! Apply Now!
Rich Robotics is an exciting startup led by the top robotics team from DARPA Robotics Challenge for UNLV, and also top business advisors from the hospitality and gaming industry. Get in on the ground floor!

Roles and Responsibilities
This person would essentially serve as an office manager/associate and work with our business development team. You may be involved in presentations to prospective customers and investors. You will see firsthand how a startup grows. You will be involved in product development and logistics. You will also move robots from A to B.

Qualifications and Education Requirements
1) undergrad or graduate – prefer a student who has had core courses and advanced courses.  
2) experience in both Excel spreadsheets and PowerPoint presentations  
3) ability to lift reasonably heavy objects (robot)  
4) excellent English language communications skills-both verbal and written

Where To Apply:

Send resumes to Gene Wong: gene@richrobotics.com