EXAM ADMINISTRATOR

Posting ID: EM16B2248D

Company: uExamS

Position Type: Independent Contractor

College Major(s): Civil Engineering (CEE), Mechanical Engineering (ME), Electrical/Computer Engineering (EE/CpE), Computer Science (CS)

College Level(s): Undergraduate-Junior, Undergraduate-Senior, Graduate Student, PhD., Student

Company Website: http://www.uexams.com

Work Location: Las Vegas, NV

Salary: $20/hr

OVERVIEW

uExamS provides test administration and accommodations to test takers with disabilities worldwide.

Roles and Responsibilities
We provide test administration and accommodation solutions to test takers nationwide and for this purpose look for professionals who we contact on an "as-needed" basis to see if they are available to assist test takers for their approved accommodations. We provide complete training and assignment pays hourly for the entire scheduled time even if the exam ends early.

We do have an exam coming up where a test taker has been approved for a Reader. This is where a person sits with the test taker at a professional testing site and just reads the exam questions out loud to the test taker. The test taker marks their own answers on the computer and cannot receive any other assistance from the reader except for having them read the exam questions to them.

The exam is in the IT field and requires someone with that background to provide the accommodations. I was wondering if you or any of your colleagues or upper-level students might be interested.

The exam is taking place at a professional testing center in Las Vegas, NV on 12/29 from 12:00 pm to 15:00 pm. We provide full training and this assignment will pay $20/hr.

Education and Qualifications
IT or engineering experience

Preferred Skills
Clear speaking voice, computer networking

How to Apply
Email resumes to Liane Golightly at ops3@uexams.com.