PROJECT MANAGEMENT INTERN

Posting ID: IN19215500

Company: Otis Elevator Company

Position Type: Part-Time

College Major(s): Civil Engineering (CEE), Construction Management (CEM)

Company Website: http://www.utc.com/careers

Work Location: Las Vegas, NV

Salary: $18-$20 per hour

College Level(s): Undergraduate-Junior, Undergraduate-Senior

OVERVIEW

We are seeking an co-op/intern candidate for assignment in Las Vegas, Nevada. This internship assignment will begin now (Part-Time) and transition to (Full-Time) in the summer of 2019.

Otis, a United Technologies company, is the world leader in reliable, efficient and technologically advanced elevators, escalators and people-moving systems. At Otis, we know that greatness is earned every day, and that the passion, commitment, and hard work of our employees make our continued success possible. Our people are our most important asset. We lead our industry because our employees do more than meet our customers’ needs today. They anticipate the needs of tomorrow.

Roles and Responsibilities
The elevator service market is constantly growing and the selected candidate will help ensure that we capitalize on current market conditions. This is a PAID co-op/internship position 20– 40 hours/week. This position will support our operations team with the management of new equipment and/or modernization projects. The primary responsibilities of the position include contract review and analysis, project scheduling, budget and cost analysis, material ordering and tracking, file management, document control, review of construction plans and layouts, trade coordination, engineering and design support, progress reporting, client relations, and participating in training classes and company sponsored events.

Education and Qualifications
Candidate must currently be pursuing a bachelor’s degree. Emphasis in engineering is required. Candidates must be motivated self-starters, have excellent communication skills and demonstrate an interest in pursuing business management in the construction industry. Ability to multi-task and work in a fast-paced environment is a must!

How to Apply
Email gpbiswestregrecrtr@utc.com to apply with your resume, click here for more information.