UNLV Department of Political Science

Intern Evaluation Form

Intern: ________________________________________________________________
Institutional Site of Internship: ___________________________________________
Intern’s On-Site Supervisor: _____________________________________________

Please rate the intern on a scale of 1 – 5, as follows:

1 = Unsatisfactory
2 = Needs Improvement
3 = Satisfactory
4 = Above Average
5 = Outstanding/Excellent

_______ Quality of work (accuracy and thoroughness)
_______ Quantity of work (meeting goals set by supervisor)
_______ Use of time (efficiency and effectiveness in use of time to complete tasks)
_______ Initiative (ability to work independently)
_______ Communication skills
      _______ Verbal
      _______ Written
_______ Grasp of subject (understanding of applicable standards and procedures)
_______ Creativity
_______ Job judgment (ability to make appropriate work-related decisions)
_______ Interpersonal relations/teamwork (effectiveness working with peers & supervisors)
_______ Adaptability (ability to alter activities to accommodate change)
_______ Dependability
      _______ Punctuality
      _______ Attendance
_______ Problem-solving/critical thinking skills

_______ Overall Rating of This Intern in This Internship

_______ Suggested Grade
Strengths: ____________________________________________
_________________________________________________
_________________________________________________
_________________________________________________
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Areas for improvement: ________________________________
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What do you think that the intern gained from this internship? __________________________
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Evaluator: ________________________________
Name ________________________________ Signature ________________________________
Date: ________________________________