Internship Opportunity for HON 395

KOMEN MISSION INTERN

Posting ID: HC395-090418-A1

Employer Name: Susan G. Komen Nevada

Employer Website: www.komennevada.org

Internship Job Title: Komen Mission Intern

Internship Location: 1091 S. Cimarron Road, Suite A-4, Las Vegas, NV 89145

Salary: Unpaid (All HON 395 internships are for credit only)

Required Hours/Credits: 10 hours per week for 15 weeks; 3 credits

Seeking Majors In: All majors are welcome to apply

Class Standing: Juniors and Seniors

OVERVIEW

Susan G. Komen is the world’s largest breast cancer organization, funding more breast cancer research than any other nonprofit while providing real-time help to those facing the disease. Komen was founded in 1982 by Nancy G. Brinker, who promised her sister, Susan G. Komen, that she would end the disease that claimed Suzy’s life. Komen Nevada is working to better the lives of those facing breast cancer in all communities. Since inception, through events like the Komen Las Vegas and Komen Reno Race for the Cure®, Komen Nevada has invested more than $12 million in community breast health programs throughout the entire state and has helped contribute to the more than $920 million invested globally in research.

INTERNSHIP ROLES AND RESPONSIBILITIES

The Komen Mission Intern will assist and support projects related to public health and the community. Primary responsibilities include the following:

• Assist with Mission administration
• Assist and attend health fairs, Third-Party Events and general education outreach opportunities
• Respond to inquiries from the public about the Affiliate and breast health
• May assist with special projects involving the minority communities, public policy advocacy, and coalition building
• Assist with the development of a Volunteer Speakers Bureau
• Other duties as assigned

Interns will gain insight into the not-for-profit sector and how to respond to community health issues. They will also have the opportunity to develop database management skills.
REQUIRED SKILLS AND EDUCATION

- Professionally minded individual with interest in healthcare philanthropy, grant-making and community organizing
- Ability to work some evenings and weekends. Flexible scheduling preferred.
- Reliable and able to educate and outreach to communities of need.
- Excellent communication, customer service and interpersonal skills.
- Strong time-management, organizational and research skills.
- Quick learner with the ability to self-motivate
- Have strong computer skills, including strong experience in Microsoft Offices (i.e. Word, Excel, PowerPoint)
- Must have a valid driver's license and be willing to drive to events.

HOW TO APPLY

Please submit your CV/resume, cover letter, and list of references to Cherlyn Spencer via email at cspencer@komennevada.org. All application materials are due by October 1, 2018.

MAIN CONTACT

Cherlyn Spencer, Affiliate Operations Manager, cspencer@komennevada.org, 702-822-2324

PLEASE NOTE:

If, after applying and interviewing, the employer offers the student an internship, the student must also complete the application process for HON 395. The full application process can be found at https://www.unlv.edu/honors/internships/apply.