

Sponsorship Application Instructions and Information

Regular Cycle Research Activities

I. Student Eligibility

Only complete application packets where applicants meet the following criteria will be considered for Sponsorship funding:

- Only officially admitted UNLV graduate and professional students who currently enrolled are in a recognized graduate degree or professional program may apply for sponsorship funding.
 - Funding may not be awarded to UNLV graduate and professional students who will have graduated prior to the start of the semester for which funding is awarded (*e.g.*, a student may not apply for Summer Cycle funding if they graduate in the previous Spring semester).
- Each applicant must conduct his/her project with a graduate faculty member.
- Only activities that make a contribution to the applicant's field as well as directly affect their degree program are eligible for funding
- Students who have received GPSA sponsorship money and have since had the opportunity to present at the annual GPSA Student Research Forum but have not yet done so are **not eligible** for additional GPSA sponsorship funding.
 - After a student presents at the GPSA Student Research Forum, they once again become eligible for GPSA sponsorship funding.
- Sponsorship funding is awarded to support pending projects and is not available for activities that are in progress or have been completed (*e.g.*, applications **must be** submitted prior to purchasing research materials).
 - Research materials **must** be purchased through your department using a departmental PCard or purchase order. Please **do not** use a personal credit card to make these purchases.
 - All equipment/materials/ etc. purchased with GPSA funds for your research project **must remain** in your department for future use.
 - You **cannot** be reimbursed for items already purchased.
- Applications may not be submitted more than once for the same activity regardless of whether funding for that activity was granted or denied in a previous cycle

II. Deadlines

- GPSA Sponsorship awards are offered in FOUR regular cycles per academic year (Fall, Winter, Spring, and Summer).
- Applications are also accepted for emergency funding in cases where an applicant was unable to apply during one of the regular cycles
- The annual deadlines for submission of sponsorship applications shall be:
 - ❖ **SEPTEMBER 15TH** activities with START dates occurring in November, December, and January
 - ❖ **NOVEMBER 15TH** activities with START dates occurring in February, March, and April
 - ❖ **MARCH 15TH** activities with START dates occurring in May, June, and July
 - ❖ **JUNE 15TH** activities with START dates occurring in August, September, and October

****EMERGENCY** sponsorship proposals are accepted on a rolling basis on the 20th of every month**

For semester start and end dates, see the UNLV Academic Calendar at:

<https://www.unlv.edu/registrar/calendars/2018-2019>

III. Funding Priorities

The GPSA shall support activities which make a contribution to the scholar's field as well as directly affect the graduate/professional student's degree program. The Sponsorship Committee has established the following priorities in considering applications owing to the competitive nature of the GPSA sponsorships:

- **First Priority (Tier I)** – Any research project or travel that is required, per the applicant's degree program, for the completion of a degree program (*e.g.*, research for a thesis, dissertation, or culminating project)
- **Second Priority (Tier II)** – Any research, project, or travel that is not required for the completion of a degree program, and travel expenses necessary for presenting at conferences, performances, presenting/sharing of scholarly work.
- **Third Priority (Tier III)** – Conference attendance or other professional development with no presentation

IV. Fraudulent Documentation Submission

All applications must be the individual work of the applicant. Repeat or duplicate applications, and applications with sections duplicated from any other application will not be considered for sponsorship funding. For collaborative projects or group travel, while applications may be similar in nature (i.e. budget, supporting materials, etc.), the explanation of activities must be written in the applicant's own words. The presentation of false or otherwise incorrect information will lead to immediate disqualification of the application, suspension of any further GPSA funding, a freeze on any existing GPSA funds account, the immediate repayment of any funds utilized toward the above mentioned research project, and the student will be referred to the Office of Student Conduct for further consideration.

V. Funding Limitations and Non-Covered Items

- No applicant may obtain more than three (3) GPSA sponsorship awards per academic year.
- Only one application per applicant may be submitted for each sponsorship cycle (Fall, Spring, and Summer). This includes emergency applications. For instance, a student awarded funding one semester is not eligible for emergency funding for that semester.
- Each application may request funding for a single activity, project, or event.
- No individual shall receive more than one thousand two hundred fifty (\$1,250.00) dollars per academic year.
- Any research items that have been purchased prior to the starting date of the semester award are **not reimbursable**.
- Salaries, wages, honorarium, tuition, volunteer/participant compensations, routine supplies, professional organization membership, and thesis/dissertation copies are not permissible and, therefore, are considered non-covered items.
- Per diem **will not** be funded.

VI. Acknowledgment

Any and all reports, papers, articles and books resulting from the applicant's funded project should include an acknowledgment to the Graduate & Professional Student Association

VII. Required Application Items

Applications missing any component listed below are considered **incomplete** and therefore **will not** be considered for sponsorship funding.

Section 1: Cover sheet

The cover page must be signed, dated, and all sections completely filled in. The cover sheet is part of the Qualtrics application and all information should be typed onto the page and not handwritten.

Section 2: Explanation of Activities (1 page maximum)

A strong project description/explanation of activities section is coherent, well organized and **includes** the following:

- A concise summary of the research being conducted or project/research being presented
- An explanation of your role in the research being conducted or project/research being presented (e.g., your contribution to the design, methods, data collection, etc.)
- A description of the goals, methodology, and results (or expected results for research travel) of the research being conducted or project/research being presented
- An explanation of the significance of the research being conducted or project/research being presented to your field of study, your department, UNLV, and the community
- For research travel, a timeline for the project from initiation to completion, including specific dates and activities to be conducted for the requested travel
- For conference/event travel, your planned activities during the conference/event
- A brief statement of the intended use of the sponsorship funds
- An explanation of why the GPSA should support your research/conference/event travel, including discussion of how this support would benefit the GPSA, your department, and UNLV

*****Please Note: For collaborative projects or group travel, while applications may be similar in nature (i.e. budget, supporting materials, etc.), the explanation of activities must be written in the applicant's own words.***

Section 3: Letter(s) of Recommendation

One letter of recommendation is required from a member of the student's committee, preferably the committee chair. Additional letters of recommendation and support from graduate/professional faculty members can be submitted to speak to the importance/relevance of the student's research. Please note all letters must be signed and on official university letterhead.

A strong faculty letter is:

- Free of grammar and spelling errors
- Individualized and specific to the applicant's strengths and their project
- Addresses the quality and value of the research being conducted or the project/work being presented
- If you are unable to provide the letter of recommendation, please have the recommender email the letter to gpsa@unlv.edu

Section 4: Itemized Budget

A detailed, itemized, and justified budget that outlines the entire cost of the project as well as the costs requested in the application. **A strong budget section requires the following:**

- Neat and organized, preferably arranged in a table
- Itemized
 - Break down each item requested by unit price, number of units, and total price for each item

Section 4: Itemized Budget (*continued*)

- Detailed
 - Describe each item
 - For example, an item listed under the “Travel” section might be described as “Roundtrip airfare from Las Vegas, NV to San Francisco, CA on Southwest Airlines”
 - Explain how each item will be used in the project
 - Include vendor/retailer information (name, address, phone number, website)
- Supported with a justification section
 - Explain why you chose to include each item and how the item was selected
 - For example, a piece of equipment may have been chosen because it is necessary to complete the research project and the vendor was selected because they offer the lowest price for the item with shipping costs included
- **The budget MUST be supported with supplemental materials**
 - This includes internet searches, quoting prices for travel costs, materials needed to conduct research, etc.
 - Include only the first two pages of each search
 - Note that this **does not** replace the need for an organized/detailed itemized budget with a justification
 - **Please note- hyperlinks will not be accepted as substitutes for supporting documentation. Please add all documents in PDF format.**
 - An itemized budget is provided on **page 8-13**
- Identifies additional funding sources and amounts, including:
 - previously awarded funding that will contribute to this project
 - funding for which an application has been submitted but you have not yet received a decision
 - funding for this project for which you plan to apply
 - some examples of these funding sources are department or college support, Graduate College and university-wide scholarships, and external funding agencies (e.g., NSF, NIH, Fulbright)
- **NOTE:** Travel expenses - UNLV’s travel allowance may be used to calculate travel costs but preference will be given to applicants that find the least expensive rates. Please check the GSA website used by UNLV to determine per diem rates:
<http://www.gsa.gov/portal/content/104877>

Section 5: IRB / IBC / IACUC Approval Form(s) (if applicable)

Animal use or human subject approval forms shall be submitted when required for the applicant’s project. Check with your department chair or the UNLV Office of Sponsored Programs for further information: <https://www.unlv.edu/research/osp>

VIII. Appeal Process: The applicant may appeal in writing to the GPSA Executive Board. A letter of intent to appeal should be sent within ten (10) university business days of notification of award status with the final appeal being sent no more than thirty (30) university business days explaining the appellant's argument in response to the committee's decision to deny or limit funding. If a sponsorship award decision is appealed, the original application will be considered in its entirety and no new application materials may be considered. Denials based upon appellant's incomplete and/or inaccurate sponsorship application, or ineligibility, shall not be reconsidered in most cases. The appellant shall be notified of the GPSA Executive Board's decision. Please submit the original application to the GPSA Office located in the Graduate Student Commons, [Lied Library room 2141](#) or via email to gpsa@unlv.edu

IX. Questions: If you have any questions regarding the research sponsorship application process or any other concerns, please contact us at (702) 895-2315 or via email to gpsa@unlv.edu



Sponsorship Research Application Checklist

*Please note that applications **may not** be submitted more than once for the same activity and all applications must be the original work of the applicant. Repeat or duplicate applications, and applications with sections duplicated from any other application **will not be considered** for sponsorship funding (even where individuals in a group are applying separately for their part in the same activity). Funding requests for research activity submitted during the emergency cycle are **limited to** expenses for **travel**.*

The following sections are **REQUIRED** unless otherwise stated. **Applications missing any components are considered incomplete and therefore ineligible for sponsorship funding.**

- ☐ **Cover Sheet**
 - ☐ All sections complete
- ☐ **Explanation of Activities (1 page *maximum*)**
 - ☐ Concise project summary identifying the project goals and applicant's role in the project
 - ☐ Methodology and expected results
 - ☐ Significance to field of study, UNLV, and community
 - ☐ Explanation of why the project should be funded by the GPSA
 - ☐ Timetable from initiation to completion of project
 - ☐ Statement of intended use of funds
- ☐ **Letter(s) of Recommendation**
 - ☐ From supervising faculty member(s)
 - ☐ Description of applicant's strengths
 - ☐ Description of quality and value of proposed research
- ☐ **Itemized Budget**
 - ☐ Itemized and organized
 - ☐ Detailed
 - ☐ Justified
 - ☐ Supporting documentation and cost comparisons provided for each item
- ☐ **IRB / IBC / IACUC approval form(s) (if applicable)**

Itemized Budget
Research Supplies for Thesis

Research Supplies	Description	Unit Cost	Total Cost	Amount Requested from GPSA
Immunoassay kits	Measure IGF---1 Serum levels (LSBio)	For 1 ELISA kits (\$490) x2 (\$35 shipping cost estimate)	\$1015.00	\$1,015.00
Deer Antler Velvet Capsules	Supplement being used in the study (Tonic Tinctures)	For 3 bottles of 180 capsules	\$179.97	\$179.97
Placebo Capsules	Used to make placebo capsules for control group	For 1 bag of 500 capsules and 1 bag of 100 capsules	\$16.08	\$16.08
		Total Requested from GPSA		\$1,211.00

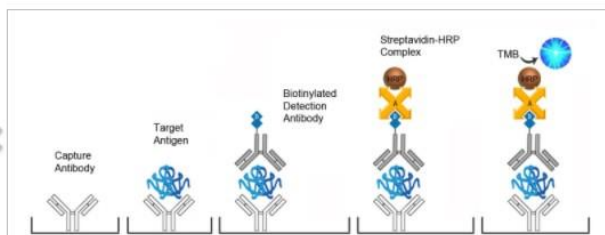
Explanation of Costs

¹ LifeSpan Bioscience Inc. ELISA kits were selected because they were the least expensive when compared to other brands while also maintaining a price that didn't fluctuate weekly.

² Tonic Tinctures deer antler velvet capsules were selected because they are the least expensive brand selling bottles of 180 capsules while still maintaining quality. Also shipping was free, with other brands shipping was an additional cost.

³ Solary Empty Vegetarian Capsules were selected because they were the least expensive brand that sold packages of 500 capsules.

Human IGF1 ELISA Kit (Sandwich ELISA) - LS-F5067



Catalog Number: LS-F5067
Type: Sandwich ELISA (enzyme-linked immunosorbent assay) kit
Target: IGF1
Reactivity: Human
Specificity: Insulin Like Growth Factor 1 (IGF1) No significant cross-reactivity or interference between Insulin Like Growth Factor 1 (IGF1) and analogs was observed.

Catalog	Size	Price
LS-F5067-1	1 plate	\$490
Available Discounts		10% off 5+ units
Request Bulk		Add to Wish List
		Add to cart

Related Products

[153 IGF1 Antibodies](#)
[54 IGF1 Elisa Kits](#)
[65 IGF1 Proteins](#)

Most Popular IGF1 Elisa Kits

Bovine IGF1 ELISA Kit (Sandwich ELISA) - LS-F4370

Type: Sandwich ELISA
Format: 96-Well Strip Plate
Reactivity: Bovine
Range: 62.5-4000 pg/ml
Detection: Colorimetric - 450nm (TMB)
Sample Types: Serum, Plasma



Mouse IGF1 ELISA Kit (Sandwich ELISA) - LS-F5068

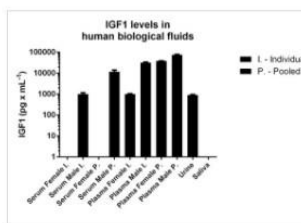
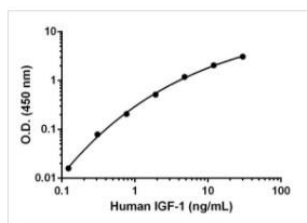
Type: Sandwich ELISA

Signal Transduction > Growth Factors/Hormones > Insulin / Insulin-like

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Human IGF1 ELISA Kit (ab100545)

★★★★★ Abreviews (1) Q&A (25) Specific References (2) [Datasheet](#) [SDS](#) [Protocol Booklet](#)



Get results in 90 minutes with a SimpleStep ELISA® kit >

Product code ab100545

Size	Price
1 x 96 tests	\$529

Order now and get it on Wednesday November 15, 2017

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[Request quote for bulk purchase](#)

Shipping info

\$49.00 to United States
Same day delivery on Boston area orders placed by 1.00 PM

Signal Transduction > Growth Factors/Hormones > Insulin / Insulin-like

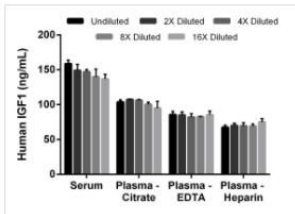
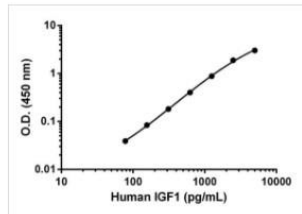
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SimpleStep ELISA

Human IGF1 ELISA Kit (ab211651)

Submit an Abreview Submit a Question

Datasheet SDS Protocol Booklet



Product code ab211651

Size	Price
1 x 96 tests	\$515

Order now and get it on Wednesday November 22, 2017

Add to basket

Or
Request quote for bulk purchase

Shipping info

\$45.00 to United States
Same day delivery on Boston



Products

Science Center

Technical Support

Q protein name, catalog number, etc...

About Us

IGF-1 (human), ELISA kit

Highly sensitive ELISA, measuring as little as 50 pg/ml of IGF-1 in just 4 hours.

ADI-900-150

96 wells

530.00 USD

1

BUY

Do you need [bulk/larger quantities](#)?

- Highly sensitive, detecting as low as <50 pg/ml IGF-1
- Broad dynamic range suitable for use with a variety of samples
- High throughput format with results for up to 40 samples in duplicate in just 4 hours
- Fully quantitative results that surpass semi-quantitative Western blot analysis

The IGF-1 (human), EIA kit is a colorimetric immunometric enzyme immunoassay kit with results in 4 hours. Absorbance is read at 450 nm. This kit offers ultra-sensitive measurement of as little as 50pg/ml of IGF-1.



Product Toolbox

PRODUCT RESOURCES

[Datasheet](#)
[Assay Layout Sheet](#)
[MSDS](#)
[Certificate of Analysis](#)
[Manual](#)

RELATED PRODUCTS

By target:

[IGF](#)

By biological activity:

[IGF Immunoassay kit](#)

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Solaray Empty Gelatin Capsules, Size 0, 100 Count Solaray

★★★★★ 66 customer reviews | 4 answered questions



About the product

- Size-small
- Contains only gelatin and purified water
- Economical and convenient way to take strong tasting vitamin or herb powders

Price: **\$6.02** (\$0.06 / Count) ✓prime

Note: Available at a lower price from other sellers, potentially without free Prime shipping.

In Stock. Sold by Planet Stuff and Fulfilled by Amazon. Gift-wrap available.

Want it Tuesday, Nov. 7? Order within **8 hrs 25 mins** and choose **Two-Day Shipping** at checkout. [Details](#)

Ship to: Christine - Benn - 05201

Qty: 1

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Deer Antler Velvet (Capsules)



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100% pure, freeze dried deer antler velvet, made exclusively from high yielding segments of top grade deer velvet.

One to three month supply (based on dosage taken) containing 180 capsules.

FREE SHIPPING IN USA

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BUY 3, SAVE \$60!

Our Price \$149.00

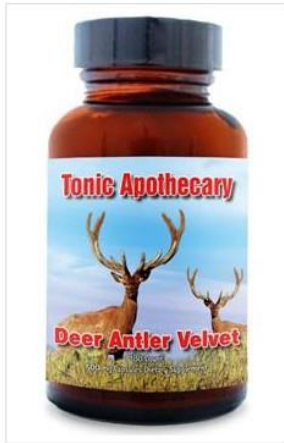
This product qualifies for FREE SHIPPING

Availability: Usually Ships in 1 to 2 Business Days

Qty: 1

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Deer Antler Velvet Capsules

\$ 59.99

Choose Quantity/Variant:

1 PK 180 Capsule ↕

Quantity

1


Add to cart


★★★★★ Based on 11 reviews

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Your cart

		Quantity	Price	
	Deer Antler Velvet Capsules 1 PK 180 Capsule	3	\$ 179.97	Remove
			\$ 179.97	
		Update	Checkout	



Solaray, Empty Vegetarian Capsules, Size 0, 500 Veggie Caps
from iHerb.com

Solaray · Supplements · Capsule

Solaray Empty Veg Caps Size 0 can be filled with Herbs - or Nutrients of Your Choice Size: 500 Count.

Other options ▾

\$10.08
+\$8.00 shipping. No tax
iHerb.com
★★★★★ (26,019)

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\$9.29 LuckyVitamin.com
\$13.78 eBay
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Capsules Glass Vegetarian Empty Capsules Size 0F 1000 Count



Solaray Empty Veg Caps Size 0 100 Vcp

\$6 online

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Solaray Empty Veg Caps Size 0 can be filled with Herbs - or Nutrients of Your Choice Size: 100 Count.

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