



## FACULTY SENATE GUIDE SHEET SABBATICAL & FACULTY DEVELOPMENT LEAVE

	FACULTY DEVELOPMENT LEAVE	SABBATICAL LEAVE
<b>APPLICATION SCHEDULE</b>	Application and confidential letters of evaluation are due in the Faculty Senate Office (FDH 220) by Noon on the 1st Thursday in October. Application to be submitted electronically. Confidential letter to be sent directly to faculty.senate@unlv.edu	Application and confidential letters of evaluation are due in the Faculty Senate Office (FDH 220) by Noon on the 1st Thursday in October. Application to be submitted electronically. Confidential letter to be sent directly to faculty.senate@unlv.edu.
<b>AWARD CRITERIA</b>	<p>Primary criteria for consideration are:</p> <ol style="list-style-type: none"> <li>1. Likelihood of the success of the applicant in developing new competencies or areas of expertise as the proposal outlines.</li> <li>2. Impact on the goals and missions of a program, department and college, along with strong support from the department and college of the applicant.</li> <li>3. Ability to complete the project within the proposed timeframe.</li> </ol>	<p>Sabbatical Leaves are awarded based on:</p> <ol style="list-style-type: none"> <li>1. Description of Activity               <ol style="list-style-type: none"> <li>a. Summary/Timeline.</li> <li>b. Value.</li> <li>c. Confidential Letter.</li> </ol> </li> <li>2. Research/Creative activities.</li> <li>3. Service.</li> </ol>
<b>ELIGIBILITY FOR FIRST- TIME APPLICATION</b>	<p>Tenure-track faculty: Sixth academic year of tenure-track employment.</p> <p>Faculty hired with tenure: Third academic year of employment as non-administrative faculty.</p> <p>Nontenure-track faculty: Sixth academic year of full-time employment.</p>	<p>Tenure-track faculty: Sixth academic year of tenure-track employment.</p>
<b>ELIGIBILITY FOR SUBSEQUENT APPLICATION</b>	Sixth academic year of service after return to full-time status.*	Sixth academic year of service after return to full-time status.*

\*After completion of either type of leave, a faculty member must serve a minimum of six years in full-time service before becoming eligible for another leave of either type. Application for another leave may be made during the sixth year of full-time service. The applicant may only apply for one leave at a time.