UNLV may release directory information with or without prior consent of a student. If you would like to restrict who we may release that information to, you can add a “No Release” to your student account. If you want to know what kind of information is considered Directory visit our website at https://www.unlv.edu/registrar/ferpa Remember, we can NEVER release Non-Directory information without your prior consent (using the 3rd party Release in your Student Center)

No-Release

1. A no release tells university employees what types of organizations they can give your directory information to. This can be done through the Student Center by clicking on Privacy Settings under the Personal Information Section (see next page)
FERPA No Release
Office of the Registrar

's Student Center

Academics

Search
Plan
Enroll
My Academics

You are not enrolled in this term. Please check Course History for prior terms.

Finances

My Account
Account Inquiry
Enroll In Direct Deposit

Financial Aid
View Financial Aid
Accept/Decline Awards
Report Other Financial Aid

You have no outstanding charges at this time.

Personal Information

Demographic Data
Emergency Contact
Names
User Preferences

Contact Information
Home Address
Billing Address

Privacy Settings

You do not have any pending applications at this time.

a. Click the Blue Go Arrows and Edit FERPA/Directory Restrictions

Updated 10.10.2017
FERPA Restrictions

Under the regulations defined by the Family Education Rights and Privacy Act, you have chosen to restrict the following information from release.

Please note that unless otherwise indicated, this information will not be made available to any oral or written request nor will it appear in any publication.

Click here to review full notification

- I wish to allow release of my directory information.
- Please do not release my directory information for commercial purposes. Examples of commercial purposes include organizations requesting information to provide students with information, service, or benefits such as health insurance or tuition payment plans, invitations to join organizations such as the alumni association, solicitations for credit cards or real estate, and direct marketing campaigns.
- Please do not release my directory information for non-commercial (educational) purposes. Examples of non-commercial purposes include publication of your name in honors and graduation programs, confirming graduation and dates of attendance to potential employers verifying enrollment with organizations such as insurance companies, and invitations to apply for specialized scholarships, activities, or workshops.
- Please do not release my directory information for BOTH commercial and non-commercial (educational) purposes.

Edit FERPA/Directory Restrictions
b. Read the disclaimer and select the privacy option

**FERPA Restrictions**

**Edit FERPA/Directory Restrictions**

Under the Family Educational Rights and Privacy Act, you have the right to restrict the release of certain categories of information. To restrict information, check Restrict next to the description. To restrict all types of a certain category, select Restrict All for that category. To restrict all types of all categories, select Restrict All Fields at the top of the page.

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Note that when you choose to restrict the release of information, that information will not be released to any source, including publications such as telephone directories or other institutional publications.

To provide exceptions to the restriction of the release of information, select Release to Publication. Some form of a person’s name must always be excepted from restriction as a minimum in order for other information to be shown in publications.

Click here to review full notification

- I wish to allow release of my directory information.
- Please do not release my directory information for commercial purposes. Examples of commercial purposes include organizations requesting information to provide students with information, service, or benefits such as health insurance or tuition payment plans, invitations to join organizations such as the alumni association, solicitations for credit cards or real estate, and direct marketing campaigns.
- Please do not release my directory information for non-commercial (educational) purposes. Examples of non-commercial purposes include publication of your name in honors and graduation programs, confirming graduation and dates of attendance to potential employers verifying enrollment with organizations such as insurance companies, and invitations to apply for specialized scholarships, activities, or workshops.
- Please do not release my directory information for BOTH commercial and non-commercial (educational) purposes.

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i. Please NOTE the following:

1. Directory Information will not appear in any publication (such as the Graduation Program) if there is a restriction (commercial or non-commercial)
2. Allowing release of information ONLY applies to Directory information. Non-Directory information is not releasable unless a 3rd party has been...
designated access (using the 3rd party release in the Student Center or using the Paper form)

c. You can change your Privacy Settings at any time as long as you can access your MyUNLV account

i. If you no longer have access to your account, contact OIT to reset your password so you can make changes