



OFFICE OF HOUSING AND RESIDENTIAL LIFE
First-Year On-Campus Housing Requirement
Request for Exemption

First-year students entering UNLV from a high school outside of Clark County (Las Vegas, North Las Vegas, Henderson, Boulder City, Blue Diamond and Pahrump) who will be taking six or more credits are required to live on campus in the UNLV residence halls.

Limited exemptions are available for the following circumstances:

- You are married and/or have dependents
- You graduated high school at least one year prior to entering UNLV and have been living independently or serving in the military
- You are transferring to UNLV after completing at least two semesters at another college or university post high school (not first-year transfer WUE recipients).
- You are living with a parent or legal guardian (court appointed guardianship) within metropolitan Las Vegas (includes: Henderson, North Las Vegas, Boulder City, Blue Diamond and Pahrump)
- You have a documented disability or medical condition that would make you unable to live in campus housing due to your medical condition or disability
- You have experienced changes to your financial circumstances since completing your financial aid application

Please be advised:

- Your local residence must be within metropolitan Las Vegas (includes: Henderson, North Las Vegas, Boulder City, Blue Diamond and Pahrump)
- Your local residence must be in a home occupied by your parent(s)/legal guardian(s). If your family is in the process of relocating, the exemption will be processed upon receipt of a parent's picture identification showing a local address
- Your legal guardian must be court appointed
- Your WUE or Rebel Challenge scholarship will be rescinded if you are granted an exemption

The Office of Housing & Residential Life is the sole authority for granting exemptions. Non-compliance with the on-campus housing requirement may be cause for denial or cancellation of class registration by UNLV.

If you have any questions, please contact:
Office of Housing and Residential Life
4505 S. Maryland Pkwy. Box 452013, Las Vegas, NV 89154
(702) 895-3489 (702) 895-4332 (fax)

Process to request an exemption:

- **If you intend to live with parent(s) or legal guardian(s):**
 1. Complete the Exemption Request Form
 2. Provide a copy of your parent(s) or legal guardian(s) Nevada Driver's License (the address must be the same as the address for your stated residence)
 3. Provide a copy of a current monthly utility bill (water, electricity or gas) for service at the same address
 4. Provide a copy of court granted guardianship (if applicable)

- **If you are married:**
 1. Complete the Exemption Request Form
 2. Provide a copy of your marriage certificate

- **If you have dependents:**
 1. Complete the Exemption Request Form
 2. Provide birth certificates and proof of guardianship for dependents

- **If you graduated high school more than one year ago:**
 1. Complete the Exemption Request Form
 2. Provide a copy of your high school diploma which shows your graduation at least one year before your enrollment at UNLV

- **If you have other or special circumstances:**
 1. Complete the Exemption Request Form
 2. Provide a written statement that describes your other/special circumstances
 3. Provide appropriate documentation to support your written statement

- **If you have a medical or disability request:**
 1. Register with the Disability Resource Center and submit a request for accommodation or exemption
 2. Complete the Housing Exemption Request Form

- **If you have financial hardship:**
 1. Complete the Exemption Request Form
 2. Provide a copy of your financial aid analysis completed by the Office of Student Financial Aid and Scholarships
 3. Provide verifiable documentation of a change in your (your family's) financial status since the filing of your financial aid application



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Student Name: _____ NSHE ID: _____

Date of Request: _____

Contact Telephone Number: _____ Student Signature: _____

Permanent Address: _____

Request for (circle one): Living w/parent or legal guardian Married

Dependents One year post high school graduation

Medical Financial Special circumstances

Requested term (add year) Fall _____ Spring _____ Summer _____

Please list and attach supporting documentation:

Parent/Legal Guardian Verification

Parent/Legal Guardian Name: _____ Contact Telephone Number: _____
Contact Address: _____

I hereby agree that the following living arrangement has been made with my approval.

Parent/Guardian signature: _____ Date: _____

For Housing Staff Use Only

Date Received: _____ Date Reviewed: _____ Staff: _____
First Year Requirement Status: REQUIRED NOT REQUIRED
Documentation Provided: YES NO INSUFFICIENT
DECISION: APPROVED DISAPPROVED
Notes added in MyUNLV: _____