**BOMB THREAT CHECKLIST**

The following is a check list to be utilized by an operator or person receiving a call which threatens the safety or security of UNLV or any employee.

POINTS TO REMEMBER:

1. Keep caller talking

2. Write down the message in its entirety on the reverse side

3. Do not interrupt

4. Notify extension \_\_\_\_\_\_ immediately

5. Ask caller to speak louder, slower, etc.

6. Do not repeat or tell co-workers of the threat

7. Ask them to repeat.

CHECK LIST: (Complete all possible items immediately following the call)

**Caller's Identity: (If known)**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Telephone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SEX: \_\_\_**Male \_\_\_Female

**AGE:** \_\_\_Adult \_\_\_Child

**BOMB FACTS:**

When will it go off? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Building: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Exact location:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

On what floor? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Next to what?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What does it look like?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What kind of bomb is it? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What will cause it to explode? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Did you place the bomb? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Why are you doing this? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Where are you calling from? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CALL:** \_\_\_Local \_\_\_ Long Distance \_\_\_ Unknown

**VOICE CHARACTERISTICS:**

TONE SPEECH LANGUAGE

­­­\_\_\_ Loud \_\_\_ Fast \_\_\_\_ Slurred \_\_\_\_ Excellent

\_\_\_ Soft \_\_\_ Slow \_\_\_\_ Lisp \_\_\_\_ Good

\_\_\_ High Pitch \_\_\_ Distinct \_\_\_\_ Disguised \_\_\_\_ Fair

\_\_\_ Low Pitch \_\_\_ Distorted \_\_\_\_ Poor \_\_\_\_ Raspy

\_\_\_Stutter \_\_\_ Cursing \_\_\_\_ Pleasant \_\_\_\_ Nasal

ACCENT MANNER

\_\_\_ Local \_\_\_ Calm \_\_\_ Poor Grammar \_\_\_ Emotional

\_\_\_ Not Local \_\_\_ Angry \_\_\_ Well Spoken \_\_\_ Rational

\_\_\_ Foreign \_\_\_ Coherent \_\_\_ Taped \_\_\_ Irrational

\_\_\_ Caucasian \_\_\_ Incoherent \_\_\_ Message Read \_\_\_ Deliberate

\_\_\_ Black \_\_\_ Righteous \_\_\_ Laughing \_\_\_ Read

\_\_\_Hispanic

**BACKGROUND NOISES:**

\_\_\_ Office machines \_\_\_ Airplanes \_\_\_ PA System \_\_\_ Animals

\_\_\_ Factory Machines \_\_\_ Trains \_\_\_ Radios (CB/Police) \_\_\_ Quiet

\_\_\_ Bedlam \_\_\_ Voices \_\_\_ Party \_\_\_ Street

\_\_\_ Traffic \_\_\_ Music \_\_\_ Cellular Phone \_\_\_ Static \_\_\_\_Mixed

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_