ATTRIBUTE/DATA MANAGER FOR PRODUCT CATALOG

Posting ID: EM1890103D

Company Website: http://www.redapplefireworks.com

Company: Red Apple® Fireworks

Work Location: Las Vegas/Sommerlin

Position Type: Full-Time

Salary: $15/hr

College Major(s): Computer Science (CS)

College Level(s): Undergraduate-Sophomore, Undergraduate-Junior, Undergraduate-Senior, Graduate Student

OVERVIEW

Super-cool e-commerce disruptor/global trade company seeks Product Catalog Data Manager to organize and maintain product specifications and data in a brand new PIM for use with POS, CRM, & ECOM initiatives.

Roles and Responsibilities
Familiarity with various marketing channel data requirements; Prepares source data for computer entry by compiling and sorting information, establishing entry priorities; Maintains data entry requirements by following data program techniques and procedures; Verifies product information is entered correctly, deleting or reentering data; combining data from multiple sources when product information is incomplete; Contributes to team effort by accomplishing related tasks as needed; Maintains operations by following policies and procedures; reporting needed changes; Keep information confidential.

Education and Qualifications
College degree or currently working on degree

Preferred Skills
Basic computer skills; Ability to work well in a team environment with or without supervision; Ability to prioritize; Highly Organized; Attention to detail and high quality are ESSENTIAL to the success of anyone in this role!

Traits That We're Also Interested In:
Work well with team members and able to handle large volumes of work; Seek individuals who can do repetitive tasks while maintaining positive attitude and friendly demeanor; Able to work in a fast-paced environment; An entrepreneurial streak that will drive your intentions, ideas, strategies and execution; Willingness to go outside your comfort zone and "own" your role in a rapidly growing team; Have experience thinking differently and finding ways to present
interesting ideas; Great time-management skills and familiarity with task management systems (like Slack and Trello)

How to Apply
Email douglas@redapplefireworks.com