CONSTRUCTION MANAGER INTERN

Posting ID: IN192194C8

Company: CDM Smith

Work Location: Albuquerque, NM

Company Website: https://cdmsmith.dejobs.org/

Salary: DOE

Position Type: Part-Time

College Major(s): Construction Management (CEM)

College Level(s): Undergraduate-Freshman, Undergraduate-Sophomore, Undergraduate-Junior, Undergraduate-Senior

OVERVIEW

The Construction Manager Intern is responsible for assisting the Construction Manager with the overall construction of a project.

Roles and Responsibilities

Particular responsibilities may vary by project; however, they essentially include:
- Responsible for the assistance and coordination with the Construction Manager of the overall field operations of a project from the standpoint of scheduling, daily reports, quality control reports, conformance to drawings, specifications, and communication with the subcontractors, if required.
- Is able to utilize value judgment and communicate closely with the Construction Manager.
- Observes construction to ensure contractor work is correct, safe, meets quality control measures and the intent of the design and/or shop drawings.
- Writes Daily Reports and Quality Inspection Reports for review with the Construction Manager which becomes record document.
- Takes progress photographs of construction events and labels and identifies each photograph.
- Assist Construction Manager with Monthly Progress Reports.
- Ensures that contractors are using the latest design drawing revision for construction.
- May also provide office support to in-house Project Construction Manager.

Accountability
- Provide accurate information in the Daily Reports and Quality Inspection Reports.
- Monitoring construction schedule with/for the Construction Manager.
- Maintain responsive, smooth relations with parallel operation within The Perry Group.
- Understand The Perry Group Quality Policy Statement.
- Follow the Quality Systems Work Instructions.

Education and Qualifications

The Construction Manager Intern should be currently pursuing an Associate or Bachelor’s degree in Construction Management, Engineering, or similar technical field.
Knowledge, Skills, and Abilities Necessary to Perform Essential Job Functions
- Strong computer aptitude to include basic knowledge of Microsoft Office and Excel.
- Strong organizational and communication skills.
- Team player attitude.
- Understanding of building materials and construction methods; knowledge of procedures for construction and ability to read and understand construction documents.
- Ability to make independent decisions.
- Cost conscious.
- Passionate.
- Work overtime as required.

Preferred Skills
Willingness to travel: this position could be based in our Wadsworth, Ohio home office or, at one of our project sites in various states throughout the United States

How to Apply