TEMPORARY WATER QUALITY Planner

Posting ID: IN18016580

Company: Clark County Water Reclamation District

Company Website: http://cleanwaterteam.com

Work Location: Las Vegas

Position Type: Part-Time

Salary: DOE

College Major(s): Civil Engineering (CEE)

College Level(s): Undergraduate-Junior, Undergraduate-Senior, Graduate Student

OVERVIEW

The District is the largest wastewater agency in the State of Nevada, serving more than 248,000 business and residential accounts. The majority of our residential and commercial customers are within the Las Vegas Valley, which includes the world famous resort corridor known as the "Las Vegas Strip." We also serve the communities of Blue Diamond, Indian Springs, Laughlin, Moapa Valley, and Searchlight. We have three water resource centers; Flamingo Water Resource Center, Desert Breeze Water Resource Center, and Laughlin Water Resource Center. All other facilities are treatment facilities.

The District's collection (network of pipes and pumps) system totals more than 2,000 miles of pipeline and 27 pumping stations to deliver the wastewater from the homes and businesses to one of the seven treatment facilities. An especially important aspect of our operation is the treatment facility serving the Las Vegas Valley. The largest of our facilities, (and in Nevada) the Flamingo Water Resource Center, ensures the wastewater meets high treatment levels allowing the reclaimed water to be discharged to the Las Vegas Wash and back into Lake Mead. Lake Mead is the drinking water source for more than 95% of the population and businesses in Clark County. The stringent treatment standards are set to protect the community's drinking water supply as well as the recreational uses of Lake Mead and the downstream communities along the Colorado River.

Roles and Responsibilities

Examples of Duties:
1. Use standard office equipment, including a computer, in the course of the work
2. Should be proficient with Microsoft Office, Word, Excel, PowerPoint, Visio and Adobe Pro
3. Review and prepare reports
4. Familiar with the use of internet and Google Maps
5. Technical writing
6. Public speaking
7. Interpret, explain and enforce provisions of County codes, applicable laws and
regulations, and other policies

8. Address telephone and email inquiries regarding County and local governmental ordinances

9. Prepare a variety of written communications, including emails, correspondence, etc.

10. Conduct field investigations and inspections

11. Prepare and provide PowerPoint presentation

12. Attend outreach and education events

13. Answers questions and provides information and assistance to the public in person, telephone or in writing.

14. Contributes to the efficiency and effectiveness of the unit's service to its customers by offering suggestions and directing or participating as an active member of a work team.

Physical Demands:
Mobility to work in a typical office setting, use standard office equipment, and to drive a motor vehicle or arrange for transportation in order to attend meetings and inspect development sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person or over the telephone. Accommodation may be made for some of these physical demands for otherwise qualified individuals who require and request such accommodation.

Education and Qualifications
A minimum combination of four years of work experience and/or college course work preferably in city, regional, environmental, transportation, planning or engineering fields is preferred.

How to Apply
Submit a cover letter and one page resume to TMcginnis@cleanwaterteam.com or mail to Tim McGinnis, Clark County Water Reclamation District, 5857 East Flamingo Road, Las Vegas, NV 89122