PROJECT MANAGER

Posting ID: EM1840859D

Company Website: http://www.mc4constructionnv.com

Company: MC4 Construction

Work Location: 2735 Simmons St. North Las Vegas

Position Type: Full-Time

Salary: $35k - $65k

College Major(s): Civil Engineering (CEE), Construction Management (CEM), Mechanical Engineering (ME)

College Level(s): Undergraduate-Senior, Graduate Student

OVERVIEW

MC4 is an electrical underground contractor with a focus on traffic signals, streetlight, fiber optics, power feeders, sports lighting, trail lighting and underground utilities installations. We are looking for individuals who are highly motivated and organized in the construction field.

Roles and Responsibilities
This individual will need to provide support to the Superintendent by updating project schedule, preparing daily reports, documenting work progress, planning for job specific safety training, track change orders and RFI's, track T&M's, track material deliveries, submit and track submittals to entities, coordinating communications with generals and/or sub-contractors, managing job budget schedules. Acquire an in-depth knowledge of all contract documents and specs for each project.

Education and Qualifications
Degree in Construction Management or Civil Engineering preferred.
Strong Microsoft Word and Excel capabilities
Ability to read structural and civil plans

Preferred Skills
Microsoft Project capabilities

How to Apply
Submit Resume to: dianna@mc4nv.com