PROJECT MANAGER

Posting ID: EM194084B9
Company Website: https://adventmovespeople.com

Company: Advent
Work Location: Nashville, TN

Position Type: Full-Time
Salary: DOE

College Major(s): Civil Engineering (CEE), Construction Management (CEM), Mechanical Engineering (ME), Electrical/Computer Engineering (EE/CpE), Computer Science (CS), Entertainment Engineering (EED)
College Level(s): Graduate Student, Alumni

OVERVIEW

The Advent team is a quirky group of folks and talents—they're architects, falconers, sketch artists, 3-D modelers, musicians, MBA’s, marketing strategists, cheerleaders, typophiles, contractors, craftspeople, project managers, mathematicians, meat smokers, photographers, reporters, aerial silkists, writers, actors, moms and dads. They snack a lot. They like cookie Thursday, potlucks, food trucks, all kinds of music, gifs, campy films and giving back to their community.

Roles and Responsibilities

The Project Manager serves as the leader of the execution of the project and is supported by team members to carry out day to day tasks. This includes acquiring resources and coordinating the efforts of team members and subcontractors in order to deliver projects according to plan and budget. This position reports to the Director of Implementation.

Education and Qualifications

Bachelor’s Degree required in Engineering/Industrial Design/Construction Management or related field
5 to 10+ years of work experience in a Project Management role within the construction/architectural/engineering industry
Relevant experience in related field may be evaluated on a case-by-case basis
PMP certification preferred
Strong familiarity with the following software: Google Suite, Adobe Creative Suite, Procore, relevant Project Management Software and Mac platform; Sketchup proficiency preferred
Experience with managing a team of two or more people
Ability to manage project simultaneously, ability to multitask and prioritize as needed
Experience with basic construction and finish materials, as well as, technical and architectural
documents
Portfolio of hands-on fabrication/construction experience required
The ability to travel as required

Preferred Skills
Wow people by delivering a tailored customer service experience
Strong interpersonal communication skills, leadership qualities, and professional writing abilities
Detail oriented, highly organized with a focus on time management
Proficiency in spreadsheets
basic understanding of financial calculations and functions
Solution focused with advanced problem-solving, conflict resolution, and negotiation skills
Ability to work effectively and efficiently toward goals in a complex, diverse environment with multiple changing demands
Ability to demonstrate the embodiment of Advent Mantras and Values

How to Apply
https://adventmovespeople.com/careers/project-manager