Shaw-Lundquist Associates, Inc. (SLA) was founded in 1974 and provides construction services as a general contractor, construction manager and design/builder serving a variety of clients in the retail, entertainment, multi-unit, educational, commercial, governmental, institutional and industrial markets. The company currently has 2 offices in Minnesota and Nevada.

The company’s core target is to be a nationally recognized Asian-American owned enterprise with a national footprint and $300 million in revenue by March 2022.

The core focus of the company is to Build Better Lives through client-focused solutions for complex construction projects. Building Better Lives looks beyond the physical building and looks at the creation and use of the building and how it will provide better lives through learning, living, and working for everyone. Client focused solutions for complex construction projects compel them to learn and understand the owner’s goals and drives them to ensure a successful project for the client.

Improving Lives by Building with Integrity and PRIDE is our commitment statement to ourselves, which commits them to the core purpose and values of SLA.

**Roles and Responsibilities**

Support leadership, management and direction for assigned Shaw-Lundquist Associates construction project(s). Maintain project information, financials, documents, drawings & specifications and schedule as directed while working as a project team member. Coordinate and communicate with Subcontractors, Architects, Engineers and the Owner as directed by the Superintendent and/or Project Manager. Interact and report as needed to management the status of your responsibilities for the project. Lead and practice the SLA mission statement and core principles.
**Education and Qualifications**
Minimum High School diploma
Experience in related field and/or BS degree in construction management or engineering (or related field) preferred.
Job requires a working knowledge of estimating, project management, accounting, and construction management software.
Candidates must have an understanding of construction process, means and methods and safety procedures.
Must be able to take direction and perform tasks as needed.
Strong work ethic and learning attitude required.
Minimum OSHA 10 (preferably OSHA 30) safety certification.
Position is considered an entry level position.

**Preferred Skills**

**How to Apply**
http://jobs.ourcareerpages.com/job/443690~89139?source=NLE