UNLV | ENGINEERING
CAREER SERVICES
HOWARD R. HUGHES COLLEGE OF ENGINEERING

IT SUPPORT TECHNICIAN

Posting ID: I010417

Company: Clark County Election Department

Company Website: http://www.clarkcountynv.gov/vote

Work Location: Election Center 965 Trade Drive Suite A, North Las Vegas, NV 89030

Position Type: Part-Time

Salary: $20/hr

College Major(s): Computer Science (CS)

College Level(s): Undergraduate-Junior, Undergraduate-Senior

OVERVIEW

Clark County Election Department provides an election process that is honest, transparent and responsive to the needs of all eligible citizens in exercising their voting rights. By consistently working to increase the accessibility and efficiency of Clark County’s election services, our goal is an informed and participatory electorate confident in the integrity of all elections conducted in Clark County. The internship provides the opportunity to work with the IT Department in a part time paid position within the Election Dept.

Roles and Responsibilities
Interview functional and technical staff to gather documentation required for analysis of system architecture and application requirements. Troubleshoot software problems, evaluate alternatives and design solutions. Assist in the configuration, support and maintenance of third-party software. Create new and modify existing programs. Design and develop test data to validate new and modified programs. Design input and output forms and documents.

Education and Qualifications
Professional organization, documentation, communication and interpersonal skills. Maintain and communicate accurate status of work performed. Contribute to the efficiency and effectiveness of service delivery by offering suggestions or direction as a member of a technology team. Familiarity with system analysis, design, and object programming. Familiarity with Microsoft C#.Net, ASP.Net, or classic ASP programs. Familiarity with relational databases (MS SQL Server and Oracle) Familiarity with Java, JavaScript coding

Preferred Skills
Familiarity with system analysis, design, and object programming. Familiarity with Microsoft C#.Net, ASP.Net, or classic ASP programs. Familiarity with relational databases (MS SQL Server and Oracle) Familiarity with Java, JavaScript coding

How to Apply
lpo@clarkcountynv.gov