ASSOCIATE SETTLEMENTS INFORMATION MANAGEMENT ANALYST

Posting ID: EM195204F2

Company Website: https://careers.pge.com/?locale=en_US

Company: PG&E

Work Location: San Francisco, CA

Position Type: Full-Time

Salary: DOE

College Major(s): Computer Science (CS)

College Level(s): Alumni

OVERVIEW

Based in San Francisco, Pacific Gas and Electric Company, a subsidiary of PG&E Corporation (NYSE:PCG), is one of the largest combined natural gas and electric utilities in the United States. And we deliver some of the nation's cleanest energy to our customers in Northern and Central California. For PG&E, Together, Building a Better California is not just a slogan. It's the very core of our mission and the scale by which we measure our success. We know that the nearly 16 million people who do business with our company count on our more than 24,000 employees for far more than the delivery of utility services. They, along with every citizen of the state we call home, also expect PG&E to help improve their quality of life, the economic vitality of their communities, and the prospect for a better future fueled by clean, safe, reliable and affordable energy.

Pacific Gas and Electric Company is an Affirmative Action and Equal Employment Opportunity employer that actively pursues and hires a diverse workforce. All qualified applicants will receive consideration for employment without regard to race, color, national origin, ancestry, sex, age, religion, physical or mental disability status, medical condition, protected veteran status, marital status, pregnancy, sexual orientation, gender, gender identity, gender expression, genetic information or any other factor that is not related to the job.

Department Overview

We recognize that our employees are the backbone of our success. It's the mix of talent, skill, enthusiasm, drive and team spirit that empowers our employees to deliver your energy, today and tomorrow. This is your opportunity to join our team and make your contributions in an industry that is rapidly changing.

The Energy Procurement organization manages electric and gas procurement to ensure reliable supply (e.g. meet the gas and electric needs of our customers 24 hours a day), reduces customer costs and price risk, minimizes shareholder risk, and supports environmentally preferred resources.
Settlements Information and Market Implementation (SIMI) is a team within Energy Policy Procurement (EPP) that is responsible for managing implementation of market initiatives and energy settlement systems and information. Two critical components of the settlements process include the timely submittal of accurate Settlement Quality Meter Data (SQMD) to the California ISO (CAISO) and ensuring all critical settlement systems are properly maintained. Settlement Quality Meter Data (SQMD) are the end result of a complex series of application processes and data flows, which are utilized by both the CAISO to produce invoices and settlements and by PG&E (and other utilities and energy providers) to reconcile their records with CAISO results.

**Position Summary**

This position will coordinate meter data operations and managing settlement systems performance and operation within the Market Data Ops & Reporting team of Settlement Information and Market Implementation team. This position will work closely with partner organizations within PG&E, as well as the CAISO. The position will provide but not limited to daily meter data, settlement system management and market settlement related analysis and validation.

**Roles and Responsibilities**

Support the meter setup process for new/converted/retiring resources in the electric supply portfolio.
Submit accurate and timely meter data to CAISO in accordance to applicable tariff and protocols.
Monitor Load and Generation meter data behavior to ensure accuracy prior to CAISO submission.
Analyze and troubleshoot meter data flows from upstream through downstream application systems.
Manages Demand Response meter data and performance data submission to CAISO.
Assist in managing and maintaining system access and security setup.
Coordinate and support ISO Settlements Sarbanes-Oxley (SOX) testing, Disaster Recovery and Business Continuity planning and exercises, and annual CAISO SQMD audit.
Provide ad-hoc Settlement Operation analytical and data request support as needed.

**System/Process Improvements:**

Assist Senior Settlements Analyst on the settlements applications and enhancement of the databases that support quality control and efficiency.
Collaborate with other groups in Energy Procurement, Customer Care, and Information Technology (IT) organization as needed.

**Education and Qualifications**

Bachelor’s degree in business-related field, engineering, environmental policy; or equivalent work experience

**Preferred Skills**

Experience in business systems and data analysis.
Experience in developing and maintaining Microsoft Excel spreadsheets.
Experience in providing first-line production support for business information systems designed
to produce results in support of enterprise-wide operations.
Ability to think strategically, solve complex problems, develop and maintain timelines
Information technology savvy, MS Windows OS, Oracle DB, MS Access, MS Excel VBA
Experience with SQL queries
Experience with Tableau Reporting
Ability to synthesize business issues to drive effective decision making
Ability to work independently and collaboratively within a team
Energy or regulatory environment work experience
Excellent oral and written communications skills
Advanced degree in accounting, business administration, economics, management information systems, mathematics, or statistics

How to Apply