ESTIMATOR / PROJECT ASSISTANT

Posting ID: EM1761835A
Company: Cedco, Inc.
Company Website: http://www.cedcoinc.com
Work Location: 6720 W. Serene Ave. Las Vegas, NV 89139
Salary: $22.00 - $28.00/Hr
Position Type: Full-Time
College Major(s): Civil Engineering (CEE), Construction Management (CEM)
College Level(s): Undergraduate-Senior, Graduate Student

OVERVIEW

Cedco Inc. is a multi-trade general contractor and subcontractor. Cedco, in name, has been conducting business in Las Vegas, NV for 30 years. Prior to Cedco, the three owners Ted Davis, Bill Davis, and Mike Davis worked with their father Charles E. Davis as Charles E. Davis Masonry. Cedco is a family owned company and has been since its inception. Cedco's primary work trades include block masonry work, decorative wrought iron, and concrete work. We also specialize in small and large scale general contracting work. Some examples include building construction, parks, and entryways for builder subdivisions or master plan communities.

The position that we are hiring is within our estimating department. Cedco is looking for an individual to work with residential and commercial plans, quantify in-house trades, and provide cost estimates in proposal format to perspective clients.

Roles and Responsibilities
- Download, organize, and quantify trades on various types of construction plans e.g. civil, architectural, and structural plans.
- Quantify specific trades within a builder set of plans using digital takeoff software. Cedco uses On Screen Takeoff.
- Price quantities into proposal format for client review.

Education and Qualifications
See above "College Majors" subsection.

Preferred Skills
- Professional understanding and application of MS Office suite programs such as MS Word and Excel.
- Efficient and comfortable with Windows based PCs.
- Comfortable with digital filing and structuring.
- Highly organized and motivated.

**How to Apply**
Please send your résumés to Sdavis@cedcoinc.com. Title them in the following fashion: "Your Name's" - "Résumés" - "Estimator Position"