CUSTOMER SERVICE REPRESENTATIVE

Posting ID: EM1782153C
Company Website: http://www.music-group.com/

Company: MUSIC Group
Work Location: Las Vegas

Position Type: Full-Time
Salary:

College Major(s): Civil Engineering (CEE), Construction Management (CEM), Mechanical Engineering (ME), Electrical/Computer Engineering (EE/CpE), Computer Science (CS), Entertainment Engineering (EED)
College Level(s): Undergraduate-Freshman, Undergraduate-Sophomore, Undergraduate-Junior, Undergraduate-Senior

OVERVIEW

MUSIC is a very different company, and we are proud to be different.
We are an incredibly fun-loving tribe of 4,000 wonderful people brought together by the ultimate passion for music - the universal and most beautiful language.

Roles and Responsibilities
You will field telephone calls and assign technical support issues across the team
You will play a part in answering status queries from end users and partners
You will send out invoices and process payments for telephone orders
You will be responsible for data entry, RA creation, and supporting the technical staff

Education and Qualifications
N/A

Preferred Skills
You are familiar with live sound reinforcement equipment
You have excellent computer, communication and organizational skills
You have the ability to perform clerical, administrative and sales support duties
You have a desire to wow customers by providing the best possible customer service experience
You must have top notch communication skills in both English and Spanish

How to Apply
Marian Mason | Internship & Career Services Coordinator | coecareer@unlv.edu | https://unlv.edu/engineering/jobs
UNLV, Howard R. Hughes College of Engineering