



INTERNSHIP & CAREER SERVICES

HOWARD R. HUGHES COLLEGE OF ENGINEERING

DEPARTMENT OF ENERGY JOB OPPORTUNITY

Posting ID: E041716

Company: National Security Technologies

Company Website: www.nstec.com

Job Title: Associate in Information Tech

Work Location: Area 23 – Mercury - Base Camp

Position Type: Employment

Salary: N/A

College Major(s): Computer Science

College Level(s): Undergraduate

OVERVIEW

Roles and Responsibilities

Begin assisting with implementation of a new Work Package Feedback and Continuous Improvement Process under the direction of Principal Maintenance Specialist. Will be documenting the process, soliciting feedback from the Work Planning & Scheduling Division staff, then actually leading the implementation of the Process. Assist with the updating of Job Plans and Preventative Maintenance (PM's) to ensure accuracy of data in the CMMS (Maximo) database. The Job Plans and PM's that will be updated will pertain to mechanical and electrical systems. Assist Work Planning and Scheduling with other tasks as required. Accept individual responsibility and accountability for environment, safety, health, and quality processes within personal control, personal safety, and the safety of co-workers. Comply with established regulations and procedures for environment, safety, health, and quality and perform duties in a way that will not cause personal danger, endanger other individuals, or violate environment, safety, health, and quality regulations. Promptly correct or report any hazard or potential hazard to supervision. Understand the principles associated with the National Security Technologies, LLC (NSTec) safety concept. Participate in and embrace NSTec environment, safety, health, and quality initiatives.

Education and Qualifications

Completion of the first year of a Bachelor's degree program in a calculus-based Science, Technology, Engineering & Mathematics (STEM) field at an accredited college or university and be actively enrolled. Preferably a process, industrial, mechanic, or electrical engineer. Should have strong computer skills in relation to understanding and working with databases. Strong, independent work ethic. Willing to work in a dynamic planning environment. Strong attention to detail. Comfortable and knowledgeable using Microsoft Word, PowerPoint, and Excel. Applicant selected will be subject to a Federal background investigation.

To Apply

Apply by forwarding your resume, with identifying requisition number(s), using one of the following methods:

REQUESTION NUMBER: 110661

E-mail ntsresumes@nv.doe.gov

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Mail National Security Technologies, LLC
 Attn: Human Resources, M/S NLV014\
 P.O. Box 98521, Las Vegas, NV 89193-8521

Fax: (702) 295-2448

Note: The Employment Application is optional unless selected for an interview