Click the “List Accommodations” link on left side navigation pane.

Select all check boxes for your registered classes below “Step 1: Select Class(es)” that you want to request accommodations for.
Click the “Step 2- Continue to Customize Your Accommodations” button.

Select all check boxes for your desired accommodations for each class.

Click the “Submit Your Accommodation Requests” button.

NOTE: Any accommodations that you are approved for regarding testing will be automatically selected when you check off the box next to “Alternative Testing”. This is a general category that includes all of your approved testing accommodations. You can see what exactly those accommodations are by clicking “My Eligibility” on the left-hand side of your RAP. All of your approved accommodations are listed here, including those applied to “Alternative Testing”.

Notice a green check mark next to “System Update is Successful” when you have successfully requested your accommodations.

Below the “Step 1: Select Classes(es)” box, each class should show [Requested] and the correct term in Red.
Review your requested accommodations.

Scroll down to modify or cancel your accommodation request.