



## *Policies for Using the Graduate Student Commons*

In order to best serve all graduate and professional students who utilize the Graduate Commons and insure an environment most conducive to work and study, the GPSA requires that all graduate students **review and abide by** the following Commons' Policies. Failure to follow these policies will result in **removal** from the Commons for the rest of that day and a written warning; after 3 written warnings, non-compliant students will no longer be allowed to use the Graduate Commons. Thank you for your cooperation!

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- **Only** enrolled UNLV graduate and professional students are allowed to use the Graduate Student Commons. Offering other library patrons access to the space is considered a violation of this policy and may result in termination of access privileges.
  - **Graduate Commons' guests must swipe or sign-in** at the door upon **entering** the lounge. Guests may **only** use the front door to enter and exit the Commons. Anyone using the back door for anything other than a dire emergency will be removed from the Commons.
  - Once on a computer, do not leave the computer unattended for more than 10 minutes or you will forfeit your space if someone is waiting to access a computer.
  - All unattended library books will be removed from the Graduate Commons.
  - Do not leave personal items and materials unattended. **The GPSA is not responsible for any lost or stolen items.**
  - Following completion of your work/study time, be sure your work/study area is left neat and clean. Do not leave your waste paper or other materials requiring other people to clean-up after you.
  - Earphones **must** be used when listening to audio. Earphones are available at the front desk.

- Limited use of food and drink is acceptable in the kitchen area, as long as it does not interfere with the work/study environment of the other guests or employees in the Commons (for example, excessively odorous or messy food items). Please clean up after yourself before leaving this area.
- Purchasing cash items offered by the GPSA or for services such as making Xerox copies and transparencies must be promptly paid to the front desk attendant. Failure to pay for these services will result in loss of use and possibly result in a theft charge filed with campus police.
- Remember that your colleagues are also working and studying in the Lounge. Do not demonstrate behavior(s) that disrupt the work/study environment of the lounge (For example, excessive loud talking, cellular use, sleeping/lying on the couches, offensive language).
- **Hostile or disruptive behavior will result in your immediate removal from the lounge and a call to campus police**
- Patrons must abide by the [UNLV University Libraries Expectations for User and Visitor Conduct](#).

*Thank you! We appreciate your cooperation!*