

Faculty Center



Date: January 24, 2022

To: Deans, Department Chairs / Directors

From: Melissa Bowles-Terry, Director Faculty Center

RE: CALL FOR APPLICATIONS FROM PART-TIME INSTRUCTORS

2022 UNLV Outstanding Teaching by Part-Time Instructor (PTIs) Awards

PLEASE DISTRIBUTE TO ALL ELIGIBLE PART-TIME INSTRUCTORS

The Faculty Center and the Office of Faculty Affairs are pleased to announce the opening of the nomination/application period for the **2022 UNLV Outstanding Teaching by Part-Time Instructor Awards**. Up to five awards of \$1,000 will be given. Awardees will be recognized at the UNLV Academic Achievement Awards Ceremony on **April 21, 2022**. Further details regarding the ceremony will be made available later in the semester.

ELIGIBILITY

- Eligible candidates include part-time faculty teaching on a Letter of Appointment (LOA or LOB) who are not employed full-time by UNLV or the Nevada System of Higher Education (NSHE) in any other capacity.
- Candidates must have taught at least three credit hours at UNLV for at least three of the semesters in the period from Spring 2019 through Fall 2021.
- Previous winners may reapply once three academic years have elapsed from their last award.

APPLICATION MATERIALS

The 2022 UNLV Outstanding Teaching by Part-time Instructors Awards applications are due to be [submitted in a single pdf file](#) here via Qualtrics **before 5:00 p.m., Friday, February 25, 2022**. Incomplete applications will not be considered. Include a table of contents that follows the structure listed below.

Applications must contain each of the following items:

- Table of Contents
- A 250-500 word teaching statement that addresses the following:
 - Goals for student learning -- what do you hope students take away from your classes?
 - Engaging students -- what is your focus and philosophy for engaging students?
 - Assessment of student learning -- what evidence do you have for the impact of your teaching?
 - Creating an inclusive environment -- how do you engage diverse students and create an inclusive and equitable classroom?
 - Innovation -- what creative modes of teaching and learning have you implemented?

- Special expertise -- what do you bring to the classroom, from your academic or professional experience, that makes your class special?
 - Future directions -- what are your goals going forward?
 - Recommendation letter from your department chair or appointed supervisor and no more than two additional persons, including students or colleagues, who may comment on the candidate's effectiveness, achievements, or abilities as a teacher. **Explicit, concrete examples of the instructor's effectiveness are most useful.**
 - A one-page summary of student teaching evaluations (using [this form](#) or similar) for up to three classes taught in the past four semesters. Alternatively: you may share a [teaching observation](#) conducted by a peer.
 - Curriculum Vitae -- brief version of CV that highlight teaching-related accomplishments only
- Supplementary materials may include a selection of the following but need not be comprehensive.
- Recent self-evaluations and/or evaluations by the candidate's supervisor or dean. (Consider including these if they address the applicant's teaching accomplishments.)
 - No more than three examples (reprints or copies) of significant works that the candidate feels are representative of his or her teaching accomplishments. **Examples may include but are not limited to:** course outlines/syllabi, samples of course handouts, exercises the candidate has developed, distance education materials, videos developed by the candidate, and samples of exams. (For each example: Please include a brief summary up to 150 words to summarize how this demonstrates the applicant's work to address challenges and/or provide outstanding educational experiences for students.)

SELECTION CRITERIA

Evaluators will be judging the application based on the following general formula:

- Focus/Philosophy of Teaching 30%
- Innovation 15%
- Special Expertise 15%
- Evidence of impact on student success 30%
- Teaching Evaluations 10%

For tips on compiling an excellent application for UNLV Teaching Awards, see ["Preparing an Application for a UNLV Teaching Award."](#)

FOR ADDITIONAL INFORMATION CONTACT

[Melissa Bowles-Terry](#), Director, Faculty Center, 895-2121.

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