

Classified Staff Council Development Fund

The Classified Staff Council Development Fund provides reimbursements so classified staff are able to participate in professional development opportunities that would otherwise be out of reach. The funds are awarded annually at the Classified Staff Awards Banquet for such things as noncredit courses, CEUs for licenses, seminars, and memberships and dues for work-related professional organizations.

Up to six applicants will receive awards each year. Awardees will be reimbursed at 100 percent of total receipts up to a maximum of \$150.

This award is exclusively for UNLV classified staff (50 percent FTE or more) and is comprised of donations from employees who want to provide professional and/or work-related developmental opportunities for their campus colleagues.

Please note: If you have received an award from the Classified Development Fund in the past two years, you are not eligible for one of this year's awards.

Apply: Return the completed application scan and email to Classified Council at cscouncil@unlv.edu

Donate: Donating to the fund can be as easy as enrolling in a payroll deduction. In order to donate, fill out the UNLV Foundation Employee Payroll Deduction Authorization Form and indicate: Fund #: 0898, Classified Staff Development Fund





**University of Nevada, Las Vegas
Classified Staff Development Fund
Application for Award**

To Be Completed By Applicant			
Name of Applicant:		Employee ID:	
Position Title:			
Department:		E-mail:	
Campus Phone:	Campus Fax:	Campus Mail Code:	Work Hours/Week:
Seminar, Meeting, Course, or Function You Have Attended (Please attach copies of applicable brochures or flyers, and a brief explanation stating how this function will help you.)			
Title:			
Location:		Date:	
Benefit(s) of this function:			
Fees Required to Participate			
Attendance/Registration/Class Fee:			
Other Costs (Please Specify):			
Total Cost to Attend:			
Amount of Award Requested (Not to exceed \$150):			
Are you currently receiving other sources of funding? Yes No			
If yes, please specify source and amount:			
Signature of Applicant:		Date:	

To Be Completed by Classified Council			
Application Complete? Y N	Employee FTE:		
Application Approved? Y N	If approved, amount awarded:	Notification letter sent? Y N	
If denied, reason why:			
Signature of Classified Staff Council Representative:		Date:	

Return completed application to Classified Staff Council at cscouncil@unlv.edu.

Please attach any applicable original receipts and verification of attendance.

If travel is involved please include AUTH/EXP numbers.